



EAST (OUTER) AREA COMMITTEE

**Meeting to be held in Civic Hall, Leeds on
Tuesday, 8th July, 2008 at 4.00 pm**

MEMBERSHIP

Councillors

S Armitage	-	Cross Gates and Whinmoor
P Grahame	-	Cross Gates and Whinmoor
P Gruen	-	Cross Gates and Whinmoor
M Dobson	-	Garforth and Swillington
A McKenna	-	Garforth and Swillington
T Murray	-	Garforth and Swillington
J Lewis	-	Kippax and Methley
K Parker	-	Kippax and Methley
K Wakefield	-	Kippax and Methley
W Hyde	-	Temple Newsam
J Langdale	-	Temple Newsam
M Lyons	-	Temple Newsam

**Agenda compiled by:
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**Area Manager:
Dave Richmond
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward/	Item Not Open		Page No
1			<p>ELECTION OF CHAIR</p> <p>To elect a Chair for the 2008/09 municipal year.</p> <p><i>(Council Function)</i></p>	1 - 2
2			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p>	
3			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/	Item Not Open		Page No
4			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
5			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
6			<p>APOLOGIES FOR ABSENCE</p>	
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>MINUTES</p> <p>To confirm as a correct record the attached minutes of the meeting held on 15th April 2008.</p>	3 - 10
9			<p>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES</p> <p>To consider the attached report of the Chief Democratic Services Officer and to agree the appointments to those organisations which fall into the remit of this Area Committee.</p> <p><i>(Council Function)</i></p>	11 - 22

Item No	Ward/	Item Not Open		Page No
10			<p>COMMUNITY SAFETY ANNUAL REPORT</p> <p>To consider the attached report of the East North East Divisional Community Safety Partnership providing Members with an overview of the performance of the newly merged North East Divisional Community Safety partnership and Ward based Neighbourhood Police Teams.</p> <p><i>(Executive Function)</i></p>	23 - 48
11			<p>PARTICIPATORY BUDGETING REPORT</p> <p>To consider the attached report of the Director of Environment and Neighbourhoods providing Members with information on and an evaluation of two Participatory Budgeting pilot schemes completed in Leeds.</p> <p><i>(Executive Function)</i></p>	49 - 60
12			<p>A POSSIBLE NEW APPROACH TO COMMUNITY ENGAGEMENT</p> <p>To consider the attached report of the Director of Environment and Neighbourhoods outlining changes to the way in which community consultation is undertaken on behalf of the Area Committee.</p> <p><i>(Executive Function)</i></p>	61 - 64
13			<p>FUTURE PLANS FOR PARTNERSHIP WORKING</p> <p>To consider the attached report of the Director of Environment and Neighbourhoods regarding the future of area based partnership working.</p> <p><i>(Executive Function)</i></p>	65 - 68

Item No	Ward/	Item Not Open		Page No
14			<p>WELL BEING BUDGET 2008/09</p> <p>To consider the attached report of the South East Area Manager updating Members on the budget profile for 2008/09, commitments from previous years and how uncommitted funds have been targeted against Area Delivery Plan priorities.</p> <p><i>(Executive Function)</i></p>	69 - 70
15			<p>OUTER EAST AREA COMMITTEE CAPITAL BUDGET 2008/09</p> <p>To consider the attached report of the South East Leeds Area Manager requesting support for several new projects.</p> <p><i>(Executive Function)</i></p>	71 - 80
16			<p>AREA DELIVERY PLAN 2008-2011</p> <p>To consider the attached report of the Director of Environment and Neighbourhoods presenting the Outer East Area Delivery Plan for 2008-11 for the Committee's approval.</p> <p><i>(Executive Function)</i></p>	81 - 112
17			<p>TOWN AND DISTRICT CENTRE REGENERATION</p> <p>To consider the attached report of the South East Area Manager updating Members on the current status of the Town and District Centre Regeneration projects in Outer East Leeds.</p> <p><i>(Executive Function)</i></p>	113 - 120
18			<p>AREA MANAGER'S UPDATE REPORT</p> <p>To consider the attached report of the Director of Environment and Neighbourhoods identifying a range of activity which has been undertaken in recent months by the Area Management Team and/or in conjunction with others.</p> <p><i>(Executive Function)</i></p>	121 - 128

Item No	Ward/	Item Not Open		Page No
19			<p>DATES AND TIMES OF FUTURE MEETINGS</p> <p>To note the dates and times of future meetings as 16th September 2008, 28th October 2008, 9th December 2008, 10th February 2009 and 24th March 2009. All at 4.00pm in the Civic Hall, Leeds.</p>	

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Originator: Janet Pritchard

Tel: 0113 2474327

Report of the Chief Democratic Services Officer

East (Outer) Area Committee

Date: 8th July 2008

Subject: Election of Chair 2008/09

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report is submitted to remind Members of the arrangements for the annual election of the Committee Chair.

The nomination(s) received will be reported at the meeting and Members will be requested to elect from amongst themselves a Committee Chair for the 2008/09 municipal year.

1.0 Purpose Of This Report

1.1 The purpose of the report is to explain the arrangements for the annual election of the Chairs of the Area Committees.

2.0 Background Information

2.1 Article 10 of the Council's Constitution sets out the composition, functions and role of Area Committees.

2.2 Paragraphs 10.7 and 10.8 of Article 10 deal with the appointment (election) of Chairs of the Area Committees. It states that the Chairs of Area Committees will be appointed (elected) by the Area Committees themselves.

3.0 Main Issues

3.1 The Area Committee Procedure Rules, also contained in the Council's Constitution, detail the process whereby Chairs' are appointed (elected). For ease of reference the provisions are reproduced below. It is important to note :-

- That, with the exception of Independent Members, all nominations have to be submitted via the respective Group Whips;
- That all nominations have to be received by the Chief Democratic Services Officer no later than one clear working day before the first meeting of the Area Committee at which the election will take place.

3.2 The nominations for Chair will be notified to Members at the meeting by the named Governance Services Officer on the front of this agenda.

4.0 Recommendations

Members are requested to elect from amongst themselves an Area Committee Chair for the 2008 /09 municipal year.

Area Committee Procedure Rules (Extract)

5.0 APPOINTMENT OF CHAIR

5.1 Each Area Committee will elect its own Chair, from amongst the City Councillors eligible to serve on that Committee.

5.2 Each Party Group with Members elected within an Area Committee area may put forward a nomination from amongst its Members on the Area Committee to Chair the Area Committee. An Independent Member may also put forward a nomination.

5.3 A nomination must be forwarded to the Chief Democratic Services Officer no later than 1 clear working day before the first meeting of the Area Committee (after the Annual Council meeting) each year.¹

5.4 The Chief Democratic Services Officer will ensure that nominations and the appointment of the position of Chair are dealt with at the Committee's first meeting of the municipal year.

5.5 The Chair will be appointed by overall majority of votes cast by those Members eligible to do so and present at the meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration, and the vote repeated.

5.6 Where an overall majority of votes cannot be obtained the Council will appoint a Chair.

¹ A nomination from a Party Group must be forwarded by the Whip of that Group.

EAST (OUTER) AREA COMMITTEE

TUESDAY, 15TH APRIL, 2008

PRESENT: Councillor K Parker in the Chair

Councillors S Armitage, M Dobson,
P Grahame, P Gruen, J Langdale, J Lewis,
T Murray and K Wakefield

73 Declarations of Interest

The following personal declarations of interest were made:

Councillor Murray, Agenda Items 13 and 14 – Developing Children Trust Partnership Arrangements in Localities and Developing the Children and Young People Theme of the Area Delivery Plan – in his capacity as Chief Executive of Learning Partnerships (Minute Nos 83 and 84 refer).

Councillor Langdale, Agenda Item 8 – Response to Issues raised at Outer East Area Committee on 26th February 2008 on Leeds Primary Care Trust - as an employee of Leeds Primary Care Trust (Minute No. 77 refers).

(Councillor Murray also declared a personal interest later in the meeting – see Minute No. 78.)

74 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Hyde, Lyons and McKenna and also from Pat Toner of Education Leeds and Paul Morrin of Leeds Primary Care Trust.

75 Open Forum

The Chair referred to the provision in the Area Committee Procedure Rules for an 'Open Forum' period at each ordinary meeting of an Area Committee, during which members of the public could ask questions or make representations on any matter within the terms of reference of the Area Committee.

There were no issues raised by members of the public, however as **Chief Inspector Rod Wark** was present, Members raised various concerns with the Inspector regarding in particular, **non-attendance by Police** and Police Community Support Officers (PCSOs) at some Community Forums, despite having been invited and also the handover of **Methley** from the south to the NE Leeds Police Division, where it was considered vital that there be a continued police presence in the village.

The Chief Inspector advised that the non-attendance of PCSOs at some Community Forums could be explained to some extent by awkward shift patterns and it was hoped that proposed changes to the shift patterns would improve attendance. With regard to the move of Methley to the NE Leeds Police Division, Chief Inspector Wark also advised Members that the village would be covered by two PCSOs and possibly one Police Officer.

Members were also advised that **anti-social behaviour data** was now readily available on a monthly basis.

76 Minutes

RESOLVED – That the minutes of the East Outer Area Committee meeting held on 26th February 2008 be confirmed as a correct record.

77 Response to issues raised at Outer East Area Committee on 26th February 2008 on Leeds Primary Care Trust

The Leeds Primary Care Trust submitted a report responding to issues raised at the previous meeting East (Outer) Area Committee on 26th February 2008, specifically with regard to GP services in the Halton area, together with a copy of a report considered at the Health Proposals Working Group of the Scrutiny Board (Health and Adult Social Care) held on 13th March 2008 outlining the consultation carried out on proposals to change GP services in Leeds and key responses received.

The Chair welcomed to the meeting Dr Damian Riley, Director of Primary Care Leeds Primary Care Trust (PCT,) to present the report and respond to issues and comments raised by the Committee.

In summary, the following issues were discussed:

- Distances having to be travelled by patients to GP surgeries in **Halton** – Dr Riley advised the Committee that the current organisation of GP Services in Halton as outlined on page 11 of the agenda, was a temporary arrangement. Sites for a new building and long term solution for the Halton area were being sought.
- **Swillington Practice** – Members expressed their concern about not being consulted regarding plans for this practice. Dr Riley advised Members that the PCT had taken the decision that employing GPs was not their area of expertise and that a better service could be provided by securing an alternative provider through a procurement process. Dr Riley updated Members on the procurement exercise to establish better primary medical provision in Swillington and the consultation that had been carried out amongst the community.

The Chair thanked Dr Riley for attending the meeting.

RESOLVED –

- (a) That the report be noted.

- (b) That Members' concerns regarding provision of GP services in the Halton and Swillington areas be noted.

78 Matters Arising

Minute No.65 - Matters Arising – Area Management Review

Ken Morton, Locality Enabler (East), Chief Executive's Department, confirmed that Members' comments regarding his services being spread too thinly across the city had been fed back to management, however due to Mr Morton reporting that he would be covering these extra duties for a little while longer, whilst options to reorganise the areas covered by Locality Enablers continued to be explored, Members requested that a **meeting be arranged between the Deputy Director, Children's Services and the Chair of the East Outer Area Committee.**

RESOLVED - That the Locality Enabler (East) arrange a meeting between the Deputy Director, Children's Services and the Chair of the East Outer Area Committee to discuss the area in Leeds currently being covered by the Locality Enabler (East).

Minute No.67 – Outturn 2007/08 and Earmarking of 2008/09 Allocation

With regard to exploring alternative funding resources for a **Neighbourhood Warden for the Cross Gates area**, the Deputy Area Manager advised Members that he would be exploring the possibility of securing some PFI finance for the Area Office to manage on behalf of local Members, which could possibly be spent in this area. Confirmation had also been received from Aire Valley Homes that they would continue to jointly fund the Neighbourhood Warden post in Swarcliffe with Outer East Area Committee for a further six months, which would release funds for a warden elsewhere. John Smeaton Community College had also been approached to contribute towards the cost of a warden in their area.

Minute No.68 – Outer East Area Committee Capital Budget 2007/08

With regard to resolution (d), Members were advised that **Garforth Town FC** had replied to the enquiry and notified the Area Office that, subject to planning approval, work on extending the car park should start late May.

(Note: Councillor Murray declared a personal interest during the discussions on this item as Chair of Garforth Town Football Club.)

79 Dates, Times and Venues of Area Committee Meetings 2008/09

The Chief Democratic Services Officer submitted a report requesting Members to give consideration to agreeing the dates, times and venues of their meetings for the 2008/09 municipal year. Members had been particularly requested to consider meeting at locations within the Area Committee wedge.

RESOLVED – That the following dates be approved for meetings of the East (Outer) Area Committee in the 2008/09 municipal year, all to take place at 4.00pm on Tuesdays at the Civic Hall:

8th July 2008, 16th September 2008, 28th October 2008, 9th December 2008, 10th February 2009 and 24th March 2009.

80 Forum Schedule and Election of Chairs 2008-09

The East Leeds Area Manager submitted a report proposing a schedule of Community Forum dates for 2008/09 for Members' consideration and also requesting Members to ratify the Forum Terms of Reference.

The Area Management Officer presented the report.

Members discussed declining public participation at the forums and, although confirming their commitment to public engagement, were of the opinion that there needed to be a **review** of the most effective way to engage. This would include looking at alternatives to Community Forums.

RESOLVED – That consideration of the Community Forum Dates and Terms of Reference be deferred until the present arrangements could be reviewed and alternative options for consulting with the local community explored.

81 Well Being Budget 2007/08

The East Area Manager submitted a report reminding Members of the budget profile for 2007/08 and how funds had been spent against the agreed priorities for the year.

The Area Management Officer presented the report. Members were advised that the **Well Being Budget had been fully committed for 2007/08** and that the remainder of the additional £50,000 awarded in 2007/08 (£34,000) had been carried over into 2008/09 and was allocated by Ward as detailed in para 2.9 of the report.

Members were also requested to note in Appendix 1, **the breakdown of how the tasking budget** had been spent and which would also be fully committed for 2007/08 once a number of projects for which orders had not yet been raised (referred to in para. 3.3 of the report), were included on the list. Appendix 2 to the report detailed a breakdown of **small grants**.

RESOLVED -

- (a) That the report be noted.
- (b) That progress in delivering activities/actions against the agreed Wellbeing priority workstreams/allocations for 2007/08 be noted.

82 Outer East Area Committee Capital Budget 2007/08

The East Leeds Area Manager submitted a report updating Members on spend to date as outlined in Appendix 1 to the report and requesting support for one new project.

The Area Management Officer presented the report and drew attention to the request for the Area Committee to contribute towards the cost of **security fencing to Brooksbank Sheltered Housing Complex** in Halton, which was suffering from problems with nuisance and vandalism by youths. The exact amount was not yet known, but the Area Committee was being requested to provisionally set aside up to a maximum of £15,500. The exact amount would be confirmed at the next meeting of the East Outer Area Committee. The award of this funding was subject to Aire Valley Homes and Social Services consenting to provide some match funding, which they had agreed to do.

Members were also advised that, since the report had been written, the Area Management Office had received a request for a further contribution of £600 towards the £2,000 previously allocated at the Committee's 10th July 2007 meeting, for the provision of an **entrance feature to Ledston Luck**.

Members were requested to note that if these projects were approved, the full capital allocation to the East (Outer) Area Committee, as referred to in Appendix 1, would be almost fully committed.

RESOLVED –

- (a) That up to a maximum of £15,500 be provisionally approved for security fencing to Brooksbank Sheltered Housing complex, subject to Aire Valley Homes and Social Services providing some match funding.
- (b) That the sum of £600 be approved for the Ledston Luck feature in Kippax & Methley Ward, additional to the previous award of £2,000 which had been agreed at the 10th July 2007 meeting of the East (Outer) Area Committee.
- (c) That it be noted that the full capital allocation for the East (Outer) Area Committee for 2007/08 was almost fully committed as illustrated in Appendix 1 to the report.

83 Developing Children Trust Partnership Arrangements in Localities

The Director of Children's Services submitted a report appraising Members of work being undertaken to refresh and strengthen the development of local children trust partnership arrangements and to seek Members' views on how these arrangements could be connected with the Area Committee to fulfil requirements of the Leeds Strategic Plan and to improve democratic accountability.

The Chair welcomed to the meeting Ken Morton, Locality Enabler (East), Children's Services, to present the report and respond to Members' queries and comments.

Members discussed ways in particular that Children's Services could better **engage** with Ward Members, perhaps at Forum rather than at Area Committee level. The effectiveness of the **Working Group** referred to in section 4 of the report was also discussed, as was the possibility of an Elected Member attending the **Wedge level Partnership meetings**.

The Area Manager advised Members of how the South Area Committees were considering moving towards a different approach of community engagement, with proposals to hold two part Area Committee meetings, with the first part consisting of a presentation on a particular issue. Ward based events were also proposed, where a debate would be held on a local major issue.

RESOLVED - That the current position with regard to developing local children trust partnership arrangements be noted.

84 Developing the Children and Young People Theme of the Area Delivery Plan

The Director of Children's Services submitted a report advising Members on progress to develop the children and young people theme within the new Area Delivery Plan component of the Leeds Strategic Plan.

Ken Morton, Locality Enabler (East), Children's Services, presented the report and responded to Members' queries and comments. He was accompanied by Gerry Hudson, Integrated Youth Support Service Manager, Children's Services and Neil Bowden, Senior Youth Officer for the East area, Youth Services.

The youth officers introduced themselves and updated Members on the current **progress of commissioning youth services**; Members were informed that the commissioning process would present an opportunity to review services. Members were also advised of the **key priorities** within the Youth Service for the forthcoming year. The Senior Youth Officer for East stated that meetings would be organised with Ward Councillors to share specific programme details and to consult on the local issues and priorities.

Members welcomed in particular the intention to form partnerships with the voluntary sector and the commitment to involve Elected Members.

RESOLVED -

- (a) That progress in developing priorities and key actions with regard to the children and young people theme of the Area Delivery Plan be noted.
- (b) That further reports be received by the Area Committee outlining partnerships actions at 'wedge level' and at 'cluster level'.
- (c) That a further report be received by the Area Committee identifying which key performance management information would be available routinely at reporting levels below 'city' wide analysis (Area Committee, Ward, 'wedge', 'cluster') to support all stakeholders.

(NB: Councillors Dobson, Murray, Lewis and Wakefield left the meeting at 5.30pm during the consideration of this item, thereby rendering the meeting inquorate.)

85 Outer East Community Forum Minutes from 26th January to 20th March 2008

The East Area Manager submitted a report, together with the minutes of the Area Committee Community Forum meetings held between 26th January and 20th March 2008.

RESOLVED - That the minutes of the following Community Forums be received and noted:

Swarcliffe – 30th January 2008

Cross Gates – 13th February 2008

Halton Moor & East Osmondthorpe – 19th February 2008

Halton – 28th February 2008

Kippax & Methley – 5th March 2008

The Chair thanked everyone for attending and the meeting concluded at 5.45pm.

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Originator: Janet Pritchard

Tel: 0113 2474327

Report of the Chief Democratic Services Officer

East (Outer) Area Committee

Date: 8th July 2008

Subject: Local Authority Appointments to Outside Bodies

<p>Electoral Wards Affected:</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report outlines the procedures for Council appointments to outside bodies, and the Committee are requested to consider and appoint to those bodies listed at Appendix 2 to the report.

1.0 Purpose of this Report

1.1 This report outlines the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and asks the Committee to:

- Agree the nominations to those organisations which fall to the Committee to make an appointment to.

2.0 Background

2.1 In April 2004 Full Council agreed that in future Elected Member appointments to Outside Bodies should be undertaken by a constituted body of Elected Members and that appointments to all outside bodies should, where appropriate, be made with due regard to proportionality within the law.

2.2 Attached at Appendix 1 is the agreed Appointment Procedure Rules¹ that have been adopted by Full Council. The procedure addresses previous concerns raised by Elected Members relating to proportionality; introduces appointment categories; and

¹ This Procedure is now incorporated into the Council's Constitution
Page 11

places responsibility for appointment clearly with Elected Members both through this Committee and the Member Management Committee.

2.3 The **Member Management Committee** has responsibilities for Council Appointments to Outside Bodies and for exercising decision making in the following areas:

- Considering requests from all Outside Organisations seeking Elected Member representation.
- Determining the category of appointment which will govern which Committee will make the appointments.
- Making Elected Member appointments to Outside Bodies within the Strategic and Key Partnership category.

2.4 Full Council has agreed that due to the large number of organisations seeking Council representation, appointments within the Community and Local Engagement Category will be considered and approved by Elected Members serving on the relevant **Area Management Committee**.

2.5 In July 2004 the Member Management Committee met to consider allocation of appointments to each Area Committee. Attached at Appendix 2 are those that have been determined should be made by this Area Committee.

2.6 One of the delegated Member appointment functions which Area Committees had **previously** been asked to exercise was making Elected Member appointments to the Boards of Housing Management Arms Length Management Organisations (ALMOs). **However**, on the recommendation of the Executive Board, the Member Management Committee at its meeting on 22nd December 2006 resolved that in future appointments to the re-structured ALMO Boards (down from 6 to 3, with a smaller numbers of Directors) would be made by the Member Management Committee itself, hence these appointments no longer appear in the schedule of appointments at Appendix 2.

3.0 The Appointment Procedure - Community and Local Engagement Category

3.1 The Area Committee must first consider whether it is appropriate for an appointment to be of a specific office holder² either by reference, if this is available, to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.

3.2 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Area as a whole.

3.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.

² For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

- 3.4 Elected Members³ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 3.5 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 3.6 Area Management Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

4.0 Appointments 2008/09

- 4.1 This year there are five appointments to be made by the East (Outer) Area Committee – one to the Neighbourhood Elders' Team, one to the Swarcliffe Good Neighbours Scheme, one to the Outer East Area Panel of East North East Homes ALMO and two to the Outer South East Area Panel of Aire Valley Homes. All are annual appointments.

Neighbourhood Elders' Team (NET)

This organisation is both a registered charity (no. 1088836) and a company limited by guarantee (no. 422178). It was first established in April 1995 by the four churches in Garforth (Churches Together in Garforth). Charitable status was obtained in 2001. The team is based in Garforth and provides services to older people in 13 villages in East Leeds. Its aims are: 'to identify and respond to the needs of older people and their carers, to provide services that fill the gaps in statutory provision and enable older people to remain within their own community.'

The Management Committee comprises six local people and there is a staff team of three. Some 70 volunteers work with the charity in a variety of roles. Councillor A McKenna is the current appointee of the East (Outer) Area Committee to the Management Committee of NET. This is an annual appointment.

Swarcliffe Good Neighbours Scheme

This local voluntary organisation was established in 1994 to work with and for older people and their carers living in the Whinmoor Ward, covering Stanks, Swarcliffe and Whinmoor. It is based at St Gregory's Youth and Adult Centre on Stanks Gardens, Leeds 14. In 1996 the organisation became a registered charity, (no. 1055018).

³ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

The Scheme's aims are: 'to provide services which promote the health and well being of older people and their carers to live independently within the local community.' The Management Committee comprises 13 local people. There are four members of staff as well as a team of volunteers. Councillor Armitage is the current appointee of the East (Outer) Area Committee to the Management Committee of the Swarcliffe Good Neighbours Team. This is an annual appointment.

ALMO Area Panels

Although the appointments to the ALMO Board of Directors are now made by the Member Management Committee (see Paragraph 2.6), Area Committees appoint to the ALMO Area Panels. This Committee appoints one Member to the Outer East Area Panel of East/North East Homes ALMO and two Members to the Outer South East Area Panel of Aire Valley Homes ALMO.

Outer East Area Panel of East North East Homes ALMO

The two main roles of East North East Homes Area Panels are:

- To ensure that the organisation is providing a good service to its customers; and
- To deliver environmental and community safety schemes that benefit its customers.

The four Area Panels of East North East Homes ALMO are called 'Inner North East', 'Outer North East', 'Inner East' and 'Outer East'.

The Outer East Area Panel covers Seacroft, Cross Gates and Halton Moor and meets monthly to discuss priorities identified within the area and look at estate investment bids put forward by local groups and tenants. Priorities identified so far are:

- Tenancy management
- Repairs and empty properties
- Tenant involvement
- Budgets.

The Panel consists of one board representative, six tenants and two Ward Members. The Council's current representative from the East (Outer) Area Committee is Councillor Lyons. Councillor Morgan was appointed by the East (Inner) Area Committee. These are annual appointments.

Outer South East Area Panel of Aire Valley Homes Leeds ALMO

The main roles of Aire Valley Homes Area Panels are:

- To monitor the performance of Aire Valley Homes, including tenant satisfaction with services; and
- To consult on new policy initiatives being considered by the Board.

The three Area Panels of Aire Valley Homes are called 'Inner South', 'Outer South' and 'Outer South East'. At their first meetings, each Area Panel discussed their Terms of Reference, signed up to a Code of Conduct and began to look at ways in which to allocate each of their budgets - £100,000 for environmental projects and £10,000 for a community development fund.

The Outer South East Area Panel meets on a regular basis and is made up of six tenants, a Board Member and two Ward Councillors. The Council's current representatives, appointed last year by this Area Committee, are Councillors Parker and Dobson. These are annual appointments.

5.0 RECOMMENDATIONS

The Area Committee is asked to confirm the nominees to work with the Outside Bodies identified above and in the Schedule at Appendix 2, having regard to the Appointment Procedure Rules outlined in this report and detailed at Appendix 1.

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APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES

1.0 Scope

- 1.1 These Procedure Rules relate to those external organisations and partnerships (referred to as *Outside Bodies*) which have requested the Council to appoint an Elected Member (or suitable nominee) to them.
- 1.2 For the avoidance of doubt, these Procedure Rules do not apply to appointments to Joint Committees/authorities which are reserved to Council. These are listed separately in Part Three (Section 1) of the Constitution - Responsibility for Local Choice Functions.
- 1.3 Additionally it is recognised that, often at a local level, individual Elected Members may be personally approached to attend meetings of a variety of organisations in their personal capacity rather than in their capacity as a Councillor. Such instances are not covered within the scope of these Procedure Rules

2.0 Determination of Outside Bodies to which an Appointment should be Made

- 2.1 The Chief Democratic Services Officer will maintain a list of all Outside Bodies to which the Council appoints an Elected Member.
- 2.2 Each year the Member Management Committee will review the list of notified Outside Bodies and will determine whether the Council should make/continue to make an appointment to those bodies.
- 2.3 Determination will be based on one or more of the following criteria being met:
 - the proposed appointment is a statutory requirement;
 - the proposed appointment would be consistent with the Council's policy or strategic objectives; and/or
 - the proposed appointment would add value to the Council's activities.
- 2.4 Requests to make an appointment received after such an annual review will be similarly referred to the Member Management Committee for determination by reference to the same criteria.

3.0 Determination of how an Appointment should be made

- 3.1 Where an organisation is deemed to have met one or more of these criteria, the Member Management Committee will allocate it into one of the following categories.
 - **Strategic and Key Partnerships** – participation contributes to the Council's strategic functions, priorities and community leadership role.
 - **Community and Local Engagement** – not necessary to fulfil strategic or key partnership role but, nonetheless, beneficial in terms of leading, engaging and supporting the community from an area or ward perspective
- 3.2 Where an Outside Body has been categorised as **Strategic and Key Partnership**, appointment to it will be made by the Member Management Committee.

Appointments to Outside Bodies Procedure Rules

- 3.3 Where an Outside Body has been categorised as **Community and Local Engagement**, appointment to it will be made by the appropriate Area Committee.
- 3.4 Where it is not clear as to which particular Area Committee should make an appointment, the Member Management Committee will refer the request to the relevant Area Committee Chairs who will determine which is the appropriate Area Committee to make the appointment. This will be reported to the next meeting of the Area Committee.

4.0 The Appointment Procedure

Strategic and Key Partnerships

- 4.1 The Member Management Committee will first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Member Management Committee. Such appointments will then be offered on this basis.
- 4.2 Nominations will then be sought for the remaining places. The Member Management Committee should have regard to a Member's current interests prior to making any appointment. The Member Management Committee will have regard to the principle of securing an overall allocation of places which reflects the proportion of Members from each Political Group on the Council as a whole.
- 4.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.4 Elected Members² will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Member Management Committee and agreement sought as to whether the vacancy will be filled
- 4.5 A vacancy occurring during the municipal year will normally be referred to the Member Management Committee for an appointment to be made, having regard to the principles as described above.
- 4.6 The Director of Legal and Democratic Services will have Delegated authority to make an appointment in the following circumstances:

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Executive Board Member

² Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

Appointments to Outside Bodies Procedure Rules

- (i) where an appointment has been agreed by the Member Management Committee as a Whips nominee and the appropriate group Whip subsequently submits a nomination;
- (ii) where a group Whip wishes to replace a Member previously approved by the Member Management Committee with another Member of the same group; and/or
- (iii) where an organisation requires an appointment prior to the next meeting of the Member Management Committee, subject to this appointment being agreed by all Members of the Member Management Committee.

That any instances of this delegation being used be reported to the next meeting of the Member Management Committee

Community and Local Partnerships

- 4.7 The Area Committee will first consider whether it is appropriate for an appointment to be of a specific office holder³ either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 4.8 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the area as a whole.
- 4.9 Elected Members⁴ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 4.10 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.11 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 4.12 Area Management Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

³ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

⁴ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

Appointments to Outside Bodies Procedure Rules

- 4.13 The Director of Legal and Democratic Services will have Delegated authority to make an appointment where an organisation requires an appointment prior to the next meeting of the relevant Area Committee, subject to all Members of that Area Committee being consulted on the proposals.
- 4.14 That any instances of this delegation being used be reported to the next meeting of the relevant Area Committee

Support for Elected Member Appointees To External Organisations

Lead officer: A lead officer will be identified by the Chief Democratic Services Officer in consultation with the relevant Director for all relevant appointments in the Strategic and Key Partnerships category .

This officer will work closely with the appointed Member(s) to provide briefings and support. Further advice will also be offered by the Chief Finance Officer and/or the Chief Legal Services Officer as appropriate.

Briefings: For organisations in the Community and Local engagement category, a lead officer will not be allocated unless the Director and/or relevant Executive Member for the service area deem that this will be beneficial. However, the representative may still seek support and briefings from Council officers.

Induction: Partner/external organisations are expected to provide an induction into their affairs for newly appointed Council representatives. In the case of Strategic and Key Partnership Category appointments it is the lead officer's responsibility to ensure that an induction is arranged.

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Originator: Supt Simon Atkin, Sandra Fowler and Beverley Yearwood
Tel: 2145833/2143494

Report of the East North East Divisional Community Safety Partnership

Outer East Area Committee

Date: 8th July 2008

Subject: Community Safety Annual Report

Electoral Wards Affected:
 Garforth & Swillington
 Kippax & Methley
 Temple Newsam
 Crossgates & Whinmoor

Ward Members Consulted
 (Referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function Delegated Executive Function available for Call In Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report provides Members with an overview of the performance of the newly merged North East Divisional Community Safety Partnership and ward based Neighbourhood Police Teams. It will also include details of the initiatives that have been delivered in local communities to reduce crime and disorder. The report focuses upon the period 1st October 2007 to 31st March 2008.

The purpose of this report is to:

- Update Members on progress of the recent restructure of the North East Police Division and Neighbourhood Management Tasking Arrangements
- Report on Thematic Sub Groups and activities
- Report on the Performance of the NE Police Division and ward crime statistics
- Report on PCSO activity and Police Operations from 1st October 2007 to 31st March 2008
- Report on outputs of multi agency 'Operation Champions'

1.0 Update on Restructure of the North East Police Division and Neighbourhood Management Tasking Arrangements

1.1 The Divisional Community Safety Partnership (DCSP) Strategic Plan has now been produced. The document will be the framework upon which the DCSP will develop activity and manage performance against strategic outcomes of the city, Safer Leeds Strategy 08 – 11 and the Area Delivery Plan. The DCSP Strategic Plan is attached at Appendix 1.

1.2 The neighbourhood management tasking teams have now been aligned to ward boundaries. The new arrangements were launched on 28th January 2008.

In Outer East there are 3 neighbourhood management tasking teams but where there are two tasking teams in one ward they have been aligned to forum boundaries.

Tasking Garforth & Swillington	Co-chairs Inspector Elizabeth Belton elizabeth.belton@westyorkshire.pnn.police	Councillor Keith Wakefield keith.wakefield@leeds.gov.uk
Temple Newsam	Inspector Craig Robinson craig.robinson@westyorkshire.pnn.police.uk	Steve Lake Steve.lake@renew-leeds.co.uk
Cross Gates & Whinmoor	Inspector Craig Robinson craig.robinson@westyorkshire.pnn.police.uk	Martin Hackett Martin.hackett@leeds.gov.uk

1.3 Performance Framework / Tasking Teams

The co-chairs have responsibility for monitoring performance and local delivery which is overseen by the Area Community Safety Co-ordinators. The introduction of the action template has proved valuable in recording evidence of supporting locality focussed working.

The intention is to provide a summary of local actions from each tasking team to Ward Members which will be included in the quarterly Divisional Community

Safety Highlight report. It is anticipated that this information will be included in the report ending 30th September 2008.

2.0 Thematic Sub Groups and Activities

2.1 Burglary

Operation Beacon (Dark nights light up campaign) – ran for a four week period from 15th October to 11th November across the North East Division. Funding was identified for additional timer switches and energy saving light bulbs from North East and East Area Management

Operation Bravado commenced in October 07, multi agency project on Halton Moor and Osmondthorpe targeting new tenancies, target hardening and smart water given, visit to new tenant by crime prevention officer to reinforce security message, leaflets also issued. Progress to date: 34 new tenants have received this information and no reported burglaries

Trembler Alarms: In total funding of £4,500 was obtained via North East and East Area Management and NE Police Division. Alarms have now been delivered. The intention is to visit properties in hotspot areas and fit the alarm together with crime prevention advice. Progress to date: 250 alarms have been fitted in Halton and Cross Gates.

The Divisional Intelligence Unit carried out an evaluation of Halton Moor smart water initiative. 129 properties were smart watered in 10 streets a total of 37 burglaries occurred over the year, 6 of the offences were at addresses where smart water had been taken up. This equates to 1 in 22 addresses with smart water being burgled compared to 1 in 9 without smart water.

100 households – Kippax - commenced on March 12th on Oxford Drive and Westfield Lane

100 households – Micklefield - initiative commenced 21st April 08

2.2 Vehicle Crime

Vehicle arson: Analysis of fire service statistics plus intelligence identified problems in Micklefield with 12 car fires over a 3 month period. Fires were mapped and an anonymous questionnaire was designed and delivered to 500 dwellings in the Garden village in October 07. 30+ questionnaires were returned identifying local nominals as perpetrators and issues of ASB. Intelligence submitted to the Divisional Intelligence Unit. No car fires since leafleting occurred. Meeting held with relevant partner agencies and an action plan developed (lead ASBU) to target nominals and address ASB (4 interim asbos have been obtained to date). Several of the named perpetrators are currently serving custodial sentences.

2.3 Hate Crime

The Hate Crime Sub Group continues to case study victims and perpetrators of hate crime.

Halton Moor Cohesion Group

Research undertaken by Dr Law of Leeds University completed with recommendations. Workshop took place on 10th January 08 with key stakeholders to agree action plan for 2008 based on the recommendation of Dr Law's research. £35k identified via Safer Leeds to support initiatives

Two workshops were held in January and February 08 to develop and agree an action plan for next 6 months to address recommendation of Dr Laws report. A meeting was also held with 6 victims of hate crime to identify their priorities and concerns.

Progress to date

- Section 30 Dispersal extended for further 3 months
- Show racism red card programme delivered in Meadowfields primary school and Corpus Christi
- Local schools now have working groups set up to attain Stephen Lawrence Standard
- East North East Homes are leading on setting up community group engaging with BME families
- Bollywood dance classes with young people have been delivered by Stop Hate UK, extended school services in partnership with South Asian Arts at Meadowfield and Corpus Christi primary schools
- Commenced planning for 'street sign' initiative to engage young people to deliver key anti racist messages - £4,000 funding identified
- Maximising use of target hardening measures via 'Sanctuary scheme'
- Perpetrators and victims of hate crime case studied at the hate crime focus group
- Development of community base/property – currently undergoing works to make DDA compliant (estimated completion end June 08)
- 'A Guide for Officers' hate crime protocol produced to emphasise positive action in all cases (draft policy currently being ratified by WYP)
- Two local BME individuals now sit on local scrutiny panel
- Two members of local community involved in decision making at cohesion group monthly meetings
- ENEHL taking tenancy action against perpetrators
- Professional witnesses deployed in the area
- Fire proof letter boxes purchased
- 5 overt CCTV cameras purchased for victims

2.4 Domestic Violence

The DV Sub Group is currently being restructured to incorporate objectives from the Government's Every Child Matters agenda. Children's Services East and North East Partnerships are working closely with the DCSP. The membership of the group is currently being extended which will give greater capacity to deliver locally. Some of the deliveries will be cross cutting service boundaries but ultimately this will strengthen partnership work that cuts over two service areas.

DV initiative/workshop carried out at Garforth Community College by North East

Division DV Officer during 16 days of action in November 2007.

2.5 Drugs and Robbery

The first meeting of the Drugs and Robbery Sub Group was held on 2nd October 07 where membership and attendance were reviewed. The intelligence required and format to be presented in was agreed. Harehills was identified as the robbery hotspot and The Cabin as the drugs hotspot for partnership intervention. Operation Briar ran from 3rd December 07 to 31st December 07 with the intention to prevent and detect robberies, reduce the harm done by drugs misuse, reduce the fear of crime and anti social behaviour around the Cabin, and to deter CIT robberies around high risk premises.

2.6 Anti Social Behaviour/Problem Solving Panel

Section 30 Dispersal Zone

Halton Moor commenced November 17th for 3 months, £5,500 identified via Housing, Area Management and Safer Leeds for additional policing. Youth Services worked in the area intensively 2 weeks prior to commencement. Review and exit strategy meetings took place beginning January 08.

A review and interim evaluation with partner agencies was carried out and the Section 30 was extended until 14TH May 2008.

£3,000 identified for Youth Services via Signpost to provide additional youth activities during February half term. Free access to activities at East Leeds leisure centre attracted 210 young people. Youth Services have now engaged 60 new young persons from the area into youth service provision.

Anti social behaviour unit has opened 12 cases on nominals and ENEHL have issued tenancy action on a number of properties. In February criminal damage decreased by 50%, 43% decrease in crime to motor vehicles, and 24% decrease in burglary. Signpost are now working with 4 families in the Micklefield area.

2.7 **ASB Problem Solving**

A new area based problem solving approach based on offender management (amber nominals) with partner agencies has commenced. To date Whinmoor and Swarcliffe have been targeted in the outer area. The Divisional Intelligence Unit are now producing regular monthly packages for ASB.

Total ASBO's in North East Division

The ASBO database shows 240 ASBO's have been secured across the NE division since 2004, of which 136 orders are current orders (104 having expired) Of these current orders, 118 are Full Orders, 17 are Bolt-on Orders and 1 is an Interim order.

With regards to orders secured between 01/09/07 and 31/03/08 there are 20 current orders. (12 Full/7 Bolt-on/1 Interim).

Current asbos by ward:

- Cross Gates & Whinmoor – 10
- Garforth & Swillington – 4
- Temple Newsam – 1
- Kippax & Methley – 3 full and 2 interims

Injunction data

Analysis of a report generated through discoverer shows that of 2209 cases opened across the NE divisional area since Oct 2003, injunctions are shown as either an Interim or case outcome in 57 cases.

- Cross Gates & Whinmoor – 1
- Temple Newsam – 9
- Kippax & Methley – 0
- Garforth & Swillington - 0

Acceptable Behaviour Contracts (ABCs)

Analysis of our ABC spreadsheets shows a total of 290 ABC's entered into across the NE divisional area since April 2004.

36 ABC's have been secured between 01/09/07 and 31/03/08. (including those secured through WY Police)

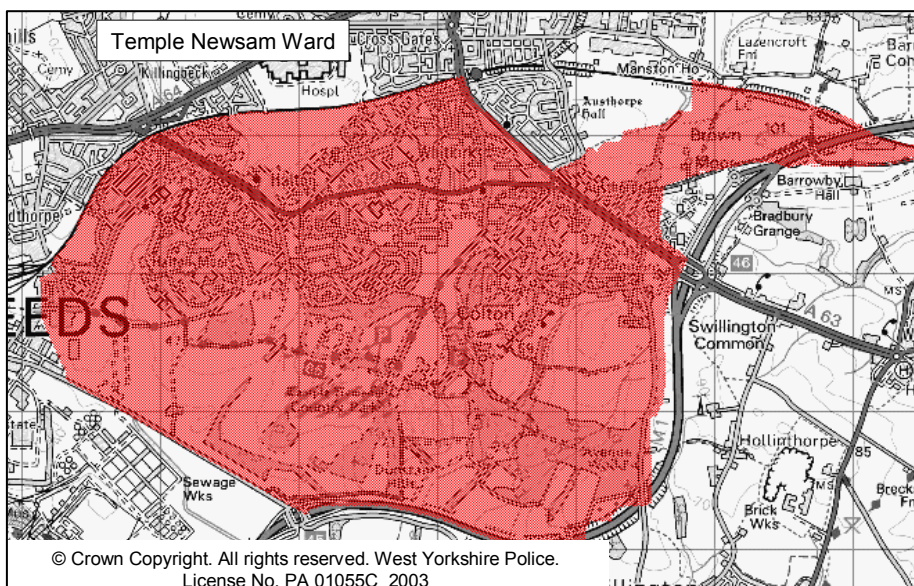
These figures are not inclusive of those undertaken by the Arms Length Management Organisation. Discussions are currently undergoing to agree access to this information for future reports.

3.0 Performance of North East Police Division

**3.1 Temple Newsam Ward
Crime & ASB: May 08**

Data & Methodology

The map below shows the Temple Newsam Ward.



The below statistics show crime and anti-social behaviour from 1st October to 31st March 2008 compared to the same dates the previous year for this ward.

All the crimes and ASB incidents counted below were selected based on their grid reference. As such, all

PSA1 crimes and ASB incidents recorded anywhere within the area shown on the map between

the above-mentioned dates have been included in this analysis.

Crime data for 2007/8 was recorded on Niche and downloaded via Corvus. Crime data for 1st October 06 to 31st March 07 was recorded on CIS and downloaded through CPA.

ASB data for both years was recorded on IBIS and downloaded via INCA.

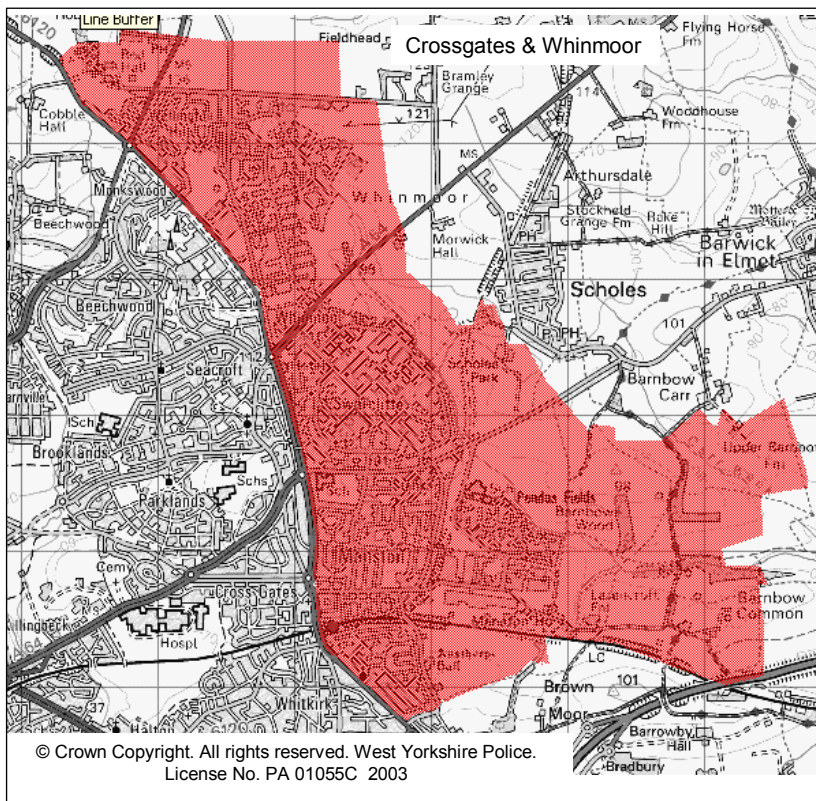
Crime & ASB Comparison: 2006/7 to 2007/8

Crime Cat.	2006/7	2007/8	Difference	% Difference
Arson	10	23	13	130%
Assault	85	92	7	8%
Burglary Dwelling	171	255	84	49%
Criminal Damage - Building Non Dwelling	34	27	-7	-21%
Criminal Damage - Dwelling	142	161	19	13%
Criminal Damage - Motor Vehicle	106	94	-12	-11%
Criminal Damage - Non Specific	74	45	-29	-39%
Robbery	13	12	-1	-8%
Theft From Person	20	6	-14	-70%
Theft From Vehicle	117	83	-34	-29%
Theft Of Vehicle	45	21	-24	-53%
Grand Total	817	819	2	0.2%

	2006/7	2007/8	Difference	% Difference
Anti-social behaviour	613	725	112	18%

**3.2 Crossgates & Whinmoor Ward
Crime & ASB: May 08**

Data & Methodology



The map to the left shows the Crossgates & Whinmoor Ward.

The below statistics show crime and anti-social behaviour from 1st October 07 to 31st March 2008 compared to the same dates the previous year for this ward.

All the crimes and ASB incidents counted below were selected based on their grid reference. As such, all PSA1 crimes and ASB incidents recorded anywhere within the area shown on the map between the above-mentioned dates have been included in this analysis.

Crime data for 2007/8 was recorded on Niche

and downloaded via Corvus. Crimes recorded up to 31st March 2007 were recorded on CIS and downloaded through CPA.

ASB data for both years was recorded on IBIS and downloaded via INCA.

Crime & ASB Comparison: 2006/7 to 2007/8

Crime Cat.	2006/7	2007/8	Difference	% Difference
Arson	12	4	-8	-67%
Assault	100	121	21	21%
Burglary Dwelling	58	88	30	52%
Criminal Damage - Building Non Dwelling	38	16	-22	-58%
Criminal Damage - Dwelling	123	104	-19	-15%
Criminal Damage - Motor Vehicle	89	85	-4	-4%
Criminal Damage - Non Specific	55	37	-18	-33%
Robbery	8	11	3	38%
Theft From Person	14	16	2	14%
Theft From Vehicle	58	64	6	10%
Theft Of Vehicle	34	32	-2	-6%
Grand Total	589	578	-11	-2%

	2006/7	2007/8	Difference	% Difference
Anti-social behaviour	680	607	-73	-11%

NPT Public Confidence and User Satisfaction Summary

Crossgates, Whinmoor, and Temple Newsam May 2008

12 months worth of data extracted from West Yorkshire Police Authority public perception surveys. Please note the following tables should be used as a guideline only.

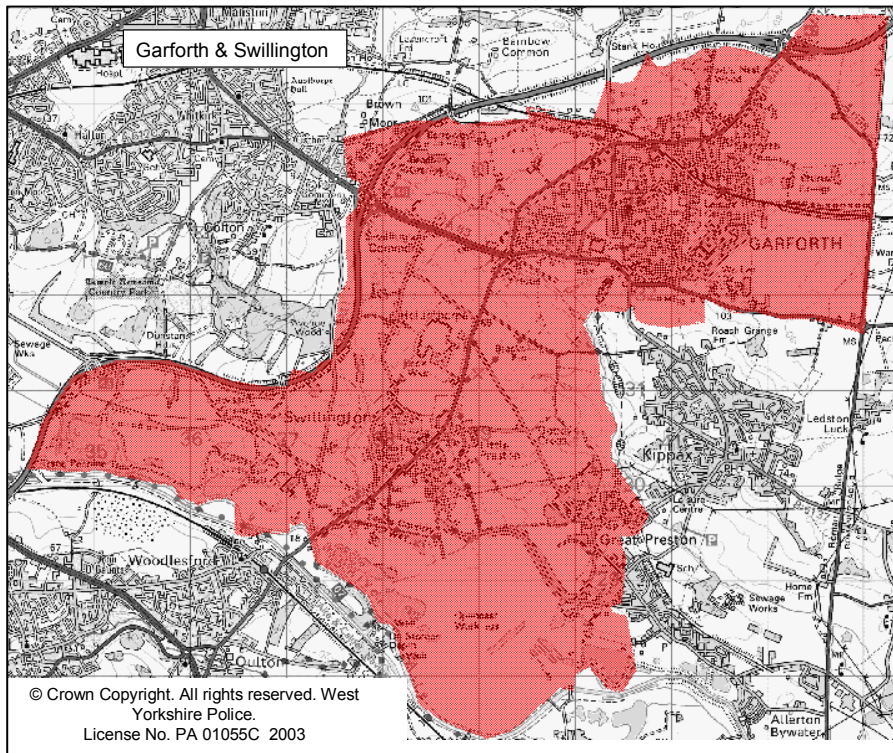
Public Confidence	Jun-07	Mar-08	% Difference		
Confidence in local policing	32.9%	37.5%	+4.6%		
Perception of worsening levels of anti-social behaviour	40.9%	36.9%	-4%		
Public knowing how to contact neighbourhood team	26.4%	32.5%	+6.1%		

User Satisfaction	Dec-07	Apr-08	% Difference		
Overall satisfaction	80.2%	79.8%	-0.4%		
Ease of contact	89.7%	89.6%	-0.1%		
Actions taken	78.6%	77%	-1.6%		
Being kept informed of progress	62.2%	64.1%	+1.9%		
Treatment by police	95%	93.7%	-2.3%		

**3.3 Garforth & Swillington Ward
Crime & ASB: May 08**

Data & Methodology

The map below shows the Garforth & Swillington Ward.



The below statistics show crime and anti-social behaviour from 1st October 07 to 31st March 2008 compared to the same dates the previous year for this ward.

All the crimes and ASB incidents counted below were selected based on their grid reference. As such, all PSA1 crimes and ASB incidents recorded anywhere within the area shown on the map between the above-

mentioned dates have been included in this analysis.

Crime data for 2007/8 was recorded on Niche and downloaded via Corvus. Crimes recorded up to 31st March 2007 were recorded on CIS and downloaded through CPA. ASB data for both years was recorded on IBIS and downloaded via INCA.

Crime & ASB Comparison: 2006/7 to 2007/8

Crime Cat.	2006/7	2007/8	Difference	% Difference
Arson	4	6	2	50%
Assault	50	69	19	38%
Burglary Dwelling	31	46	15	48%
Criminal Damage - Building Non Dwelling	12	21	9	75%
Criminal Damage - Dwelling	28	27	-1	-4%
Criminal Damage - Motor Vehicle	60	52	-8	-13%
Criminal Damage - Non Specific	34	30	-4	-12%
Robbery	4	6	2	50%
Theft From Person	5	6	1	20%
Theft From Vehicle	74	41	-33	-45%
Theft Of Vehicle	23	20	-3	-13%
Grand Total	325	324	-1	-0.3%

	2006/7	2007/8	Difference	% Difference
Anti-social behaviour	378	337	-41	-11%

3.4 Kippax & Methley Ward Crime & ASB: May 08

Data & Methodology

The below statistics show crime and anti-social behaviour from 1st October 2007 to 31st March 2008 compared to the same dates the previous year for the Kippax & Methley Ward, although the district of Methley itself has not been included in this analysis, as this district is new to BA division as of this year. The third table below shows the Methley district breakdown for 2007/8 only. Note also that Inca has found no ASB logs for the district of Methley so a separate ASB table for Methley on its own was not necessary.

All the crimes and ASB incidents counted below were selected based on their grid reference. As such, all PSA1 crimes and ASB incidents recorded anywhere within the area shown on the map between the above-mentioned dates have been included in this analysis.

Crime data for 2007/8 was recorded on Niche and downloaded via Corvus. Crimes before 31st March 2007 were recorded on CIS and downloaded through CPA.

ASB data for both years was recorded on IBIS and downloaded via INCA.

Crime & ASB Comparison: 2006/7 - 2007/8

Crime Cat	2006/7	2007/8	Difference	% Difference
Arson	6	15	9	150%
Assault	63	56	-7	-11%
Burglary Dwelling	35	55	20	57%
Criminal Damage - Building Non Dwelling	22	20	-2	-9%
Criminal Damage - Dwelling	45	35	-10	-22%
Criminal Damage - Motor Vehicle	47	63	16	34%
Criminal Damage - Non Specific	30	29	-1	-3%
Robbery	1	3	2	200%
Theft From Person	3	1	-2	-67%
Theft From Vehicle	42	47	5	12%
Theft Of Vehicle	30	34	4	13%
Grand Total	324	358	34	10%

	2006/7	2007/8	Difference	% Difference
Anti-social behaviour	428	391	-37	-9%

Methley Crimes 2007/8

Crime Cat	2007/8
Arson	1
Assault	6
Burglary Dwelling	13
Criminal Damage - Dwelling	4
Criminal Damage - Motor Vehicle	4
Criminal Damage - Non Specific	4
Theft From Vehicle	5
Theft Of Vehicle	3
Grand Total	40

NPT Public Confidence and User Satisfaction Summary

Garforth, Swillington, Kippax and Methley May 2008

12 months worth of data extracted from West Yorkshire Police Authority public perception surveys. Please note the following tables should be used as a guideline only.

Public Confidence	Jun-07	Mar-08	% Difference		
Confidence in local policing	37.4%	41.5%	+4.1%		
Perception of worsening levels of anti-social behaviour	53.2%	46.2%	-6%		
Public knowing how to contact neighbourhood team	27.6%	22.2%	-5.4%		

User Satisfaction	Dec-07	Apr-08	% Difference		
Overall satisfaction	67.3%	74.2%	+6.9%		
Ease of contact	94.6%	94.2%	-0.4%		
Actions taken	63%	68%	+5.0%		
Being kept informed of progress	57.7%	59.7%	+2%		
Treatment by police	87.3%	91.3%	+4%		

4.0 PCSO activity and Police Operations from 1st September 2007 to 31st March 2008

Operation Boatswain : Operation to address crime and anti social behaviour in the Halton area. 36 arrests, 31 intelligence reports, 67 stop searches and 4 vehicles seized.

Operation Bluebonnet : Division wide operation to address burglary dwelling . 67 arrests,103 intelligence reports, 67 stop/ searches.3 vehicles seized.

Operation Bowstring : Division wide initiative to address priority crime types. 26 arrests, 51 intelligence reports, 89 stop searches.2 vehicles seized.

Operation Blend : Division wide operation to target wanted offenders in hotspot areas Through the month. 28 arrests, 27 intelligence reports 16 stop searches.

Operation Bison 5 : Enforcement of Halton Moor Dispersal Order (from 14/11) - 45 stop/searches, 10 persons required to disperse,21 intelligence reports. Licensed premises also visited.

Operation Boatswain : Operation to address crime and anti social behaviour in the Halton area. 66 stop searches, 45 intelligence reports, 11 calls attended. Other activity included : vehicles seizures, detentions, revisits to burglary victims, distribution of crime prevention material (trembler alarms) and alcohol seizures.

Operation Breach : High visibility patrols in Divisional hot spot areas. 33 arrests, 70 intelligence reports, 20 calls attended , 90 stop/ searches 26 warrants checks.

Operation Brett : 3rd to 17th December multi strand crime initiative across the Division - 13 arrests, 32 licensed premises visits, 4 intelligence reports, 3 calls attended , 73 stop searches, 3 warrant enquiries.

Op Broil 8th to 14th December -re ASB and public order issues in Garforth including focusing on underage alcohol sales - 6 arrests, 16 stop searches, 17 intelligence reports, 58 visits to licensed premises, 60 alcohol seizures.

Operation Brooklyn - Operation across the Division by all NPTs. High visibility patrols and licensed premises visited - 146 intelligence reports, 359 stop/ searches, 29 licensed premises visited, 1000 homes visited with crime prevention material, 5 calls attended, 18 persons given street cautions re possession of cannabis, Over 100 arrests.

5.0 **Report on outputs of the multi agency Operation Champions**

5.1 Operation Champion 13th to 15th was deployed into the Halton Moor area

Summary of outputs

- 78 untaxed vehicles identified
- 21 clamped/lifted
- 31 complaints dealt with
- 3 fraudulent disc use
- Environmental enforcement road block – 28 Section 34(5) notices served production of waster carriers/licence/waste transfer notes
- Environmental audit completed – rubbish removed from 6 locations
- 3 arrests
- 24 form A's
- 38 stop and searches
- 1 motor cycle clamped
- 2 off license visits
- 14 tenancy enforcement visits
- 6 reassurance visits
- 7 home fire safety checks
- 400 fire leaflets

5.2 Operation Champion 19 to 21st of December 2007 was deployed in the Colton/ Halton and Whitkirk areas

Summary of outputs

53 vehicles stopped at road blocks – waste carrying

6 Section 34(5) producers given out to produce waste carriers licence
DVLA: 83 untaxed cars found
31 vehicles clamped/lifted
42 complaints dealt with
18 interviews
2 trade enquiries
8 Home fire safety checks
1000 'Champion' leaflets delivered
32 arrests
46 form A's
48 stop and searches
26 logs attended
3 licensing visits
12 fixed penalty notices
4 summons served
13 attrition visits
8 ASBO warnings
2 housing cautions
2 NISPS

6.0 **CCTV Van Deployment**

The mobile CCTV van has been deployed in the Outer East area on the following days:

5, 6 & 7 November 2008
21, 22 & 23 December 2007
13, 14 & 15 February 2008
18, 19, 20, 21 February 2008
7 March 2008

7.0 **Implications for Council Policy and Governance**

There are no implications for the Council policy and governance

8.0 **Legal and Resource Implications**

8.1 There are no legal implications

8.2 There are no resource implications. However, the Area Committee currently supports the Neighbourhood Management arrangements by delegating Well Being Funds to the Area Manager as an enabling fund for tasking teams

9.0 **Recommendations**

9.1 The Area Committee is asked to note the contents of this report of the North East Divisional Community Safety Partnership and the attached Performance Framework/Strategic Plan 2008-2011

9.2 It is recommended that members give their views on the content of the report and input into the type of activities/actions they feel should be delivered through the DCSP via their nominated area committee representative.

North East Divisional community Safety Partnership Performance Framework/Strategic Outcomes

2008-2011

Our Mission - what we want to achieve

The overall mission of North East Divisional Community Safety Partnership is :

‘To secure sustainable reductions in crime and disorder and address the fear of crime in North East Leeds ’.

Our Strategic Outcomes

OVERALL VISION AND STRATEGIC CONTEXT

The Leeds Initiative (the **Local Strategic Partnership**) guides the work of all partnerships in the city towards achieving the long term ambition of the **Vision for Leeds (2004-2020)** of ‘making sure everyone has a better quality of life now and for generations to come’ The Vision commits Leeds Initiative and its partnerships to make sure they: ***‘tackle crime and community safety in everyone of the Vision’s programmes of work’***

The **Leeds Strategic Plan (2008-2011)** will set out how partners across the city will deliver measurable outcomes agreed with Government Office. The LSP has a number of themes. Within each theme are Strategic Outcomes which have a set of Improvement Priorities. These priorities will have a varying degree of relevance and local priority to different areas of the city.

Area Committees will be responsible for developing, agreeing and monitoring a local interpretation of the LSP through **Area Delivery Plans** (ADPs). These will focus on those improvement priorities for which it has delegated responsibility and influence over (council functions). There is opportunity however to use this local delivery/service planning and public accountability framework for the work of the DCSP.

The North East Divisional Community Safety Partnership is an operational arm of the Safer Leeds Partnership (CDRP) which supports the delivery and co-ordination of activity at a local level.

To ensure consistency of approach across the DCSPs of the city, each will place equal emphasis on delivering these Strategic Outcomes:

- 1. Creating safer environments by tackling crime**
- 2. Improving lives by reducing the harm caused by substance misuse**
- 3. Supporting victims and reducing the risk of victimisation**
- 4. Reducing offending and managing offending behaviour**
- 5. Improving community confidence and public satisfaction**

The above 5 Safer Leeds outcomes translate across into the Leeds Strategic Plan mainly under the “Thriving Neighbourhoods” theme under the Strategic Outcome (and associated Local Improvement Priorities) of:

- **Reduced crime and fear of crime through prevention, detection, offender management and changed behaviours (Local Improvement Priorities: reduce crime and fear of crime, reduce offending, reduce the harm from drugs and alcohol to individuals and society, Reduce anti-social behaviour)**

There are further cross-cutting LSP outcomes that the DCSP will contribute towards but not have the lead role:

- **Improved quality of life through mixed neighbourhoods offering good housing options and better access to services and activities (Thriving Neighbourhoods)**
- **More inclusive, varied and vibrant neighbourhoods through empowering people to contribute to decision making and delivering local services (Stronger Communities)**
- **Improved community cohesion and integration through meaningful involvement and valuing equality and diversity (Stronger Communities)**

- The Divisional Community Safety Partnership will contribute towards delivery of the 'Every child Matters' government agenda through this plan
- The East and North East Children Leeds wedge leadership teams will be responsible for developing an integrated children's services response to delivering personalised services for children and young people across the five outcomes of Every Child Matters. The DCSP and the Wedge Leadership Teams will work closely together and seek to reduce duplication of effort and maximise joint service responses to cross cutting issues

DRAFT

1. Creating safer environments by tackling crime

The public have the right to be safe and feel safe in their own home, on the streets and the places they go. Tackling serious crime and diffusing tensions in our communities is vital to peoples' quality of life.

Priorities

Our Delivery Activities & Accountability (08/09)

Reducing serious acquisitive crime:
(Burglary, robbery, theft of and theft from motor vehicle)

- **Burglary Sub Group and Vehicle Crime Sub Group**
- Deliver a range of targeted campaigns to increase potential victims' awareness, prompt action and prevent opportunities for acquisitive crime to take place.
- Identify and deploy suitable situational crime prevention measures in key locations using a targeted approach.
-
- **Neighbourhood Management Tasking X 12**
- Identify and target offenders committing acquisitive crime.

Reducing violent crime:
(Assaults & wounding and alcohol fuelled violence)

- **Neighbourhood Management Tasking x 12**
- Deliver activities that focus on alcohol related crime locally/ Target Activities around licensed premises and working in partnership with Licensed Public Houses
- Development of over 21 scheme with local shops
- **Drugs and Robbery Sub Group**
- Deliver activities that focus on reducing the incidence of weapon enabled crime, including the possession of knives and firearms
- **YOS E+ NE**
- Deliver weapons awareness programmes to all active yos cases known to carry weapons

Prevent, identify and respond to community tensions.

- **DCSP - Consider Designated Public Place Orders(DPPO'S) where appropriate**
- **Neighbourhood Management Tasking x 12 /Neighbourhood Wardens**
- Continue to develop and implement the intelligence assessment and response to community tensions, ensuring partners work closer with and within the communities where the greatest risks have been identified.
- Sharing of local intelligence
- **Hate crime sub Group**
- Follow up local tension issues across NE by multi-agency approach

2. Improving lives by reducing the harm caused by substance misuse

Substance misuse affects the well being of individuals, families and neighbourhoods; it damages the health of individuals and undermines family life as well as having huge social and economic costs to the city. Reducing drug and alcohol related crime is vital to making people safer and improving lives.

Priorities

Our Delivery Activities & Accountability (08/09)

Addressing alcohol misuse through a combination of prevention, control and treatment.

Operation Champion

- Develop with partners, effective communication and public information mechanisms to carry key prevention messages to promote a culture of Responsible Drinking.

Neighbourhood Management Tasking

- Work with licensed premises to ensure that the sale of alcohol and its consumption are managed in a responsible manner.
- **YOS E + NE**
- All young people screened for substance misuse and specialist intervention provided by substance misuse worker
- Deliver group sessions on 'Basic Alcohol awareness' to young people
- **NE and East Children's Leeds Leadership Team**
Develop and implement local solutions to address increasing teenage conceptions by providing joint service responses to underage drinking and other substance misuse that can lead to unsafe sexual behaviour.

3. Supporting victims and reducing the risk of victimisation

Victims have the right to expect that crimes they have reported are investigated and to receive information about what happens, the chance to explain how the crime or incident has affected them and for their interest to be taken into account. All victims should be treated with respect and sensitivity and be offered emotional and practical support.

Priorities

Our Delivery Activities & Accountability (08/09)

Supporting victims and reducing the risk of victimisation:

Domestic violence

Domestic Violence Sub Group

- Develop and deliver activities to support the refreshed city wide Domestic Violence Strategy including, raising public awareness, improving services to women, improving services to children, continued development of community support, supporting effective civil and criminal justice responses, developing preventative and educational work with children and young people, supporting the sustainability of domestic violence services and developing effective offender management interventions.
- Improve capacity for delivering Domestic violence initiatives by merging the Domestic Violence sub group with the Domestic violence children and young people's forum. Co-ordinate good partnership work that cuts across two service areas
- **NE MARAC**
- Identification of and early intervention with victims and perpetrators of domestic violence to prevent escalation.,
- Provide support for victims of DV via case study approach and multi-agency intervention
- **Hate crime sub group /Halton Moor Hate crime/cohesion group**

Hate crime

- Develop and deliver activities to support the refreshed city wide Hate Crime Strategy including, increasing victims' confidence in the reporting of hate crime incidents, improving service responses to victims of hate incidents, improving service responses to deal with perpetrators of hate crime, continue to develop preventative and educational activity to address hate incidents and implementation of actions to tackle hate crime in response to local assessment of need.

-
- Work with local communities in identifying community solutions to addressing hate crime and develop good practise
 - Develop joint agency service standards in dealing with hate crime

Children and young people

- Supporting the North East and East Leadership team and their partnerships in delivering the ' stay safe theme ', ensuring the views and concerns of young people, their parents and carers are taken into account when identifying and developing community safety responses. Utilising safer schools partnerships to build relationships between young people and services as well as an avenue to support learning about safety in the home, streets and neighbourhoods and delivering targeted early year's preventative schemes and targeted diversionary programmes.
- Strengthen relations between the Police Youth liaison officers and extended cluster services coordinators to support the delivery of the stay safe element of the cluster plans .

4. Reducing offending and managing offending behaviour

The community has a specific right to expect public agencies to work with known offenders. By placing increasing emphasis on managing or modifying the behaviours of offenders who create most harm in our communities, this will reduce the risk of them offending again and also reduce crime.

Priorities

Our Delivery Activities & Accountability (08/09)

Reducing offending behaviour by addressing risks and harms.

- **Neighbourhood Management Tasking x 12**
- Sharing local intelligence and multi agency problem solving around prolific offenders
- Referrals to specialist agencies, e.g Signpost
- **YOS E +NE**
- Individually tailored programmes based on assessed risks and needs delivered to all sentenced young people and parents by a multi agency team
- **Community Pay Back Team – Probation services**
- Maximise use of community payback scheme and consult with communities on identifying issues to be addressed
- **NE and East Children’s Services Leadership Team**
- North East and East Children’s leadership team and their local partnerships to understand local need and personalise our collective service response to the most socially excluded young people and particularly those at risk of entering the criminal justice system .

5. Improving community confidence and public satisfaction

Communities expect public agencies to tackle anti-social behaviour in their localities in a responsive and effective manner. Communicating, engaging and involving local people in those issues of most importance to them is a vital component to providing public reassurance and reducing the fear of crime.

Priorities

Our Delivery Activities & Accountability (08/09)

Tackling anti-social behaviour and damage through a combination of prevention, diversion and enforcement activities.

- **ASB Panel & ASB Problem Solving Group**
- Continue to utilise effectively a range of tools for tackling ASB and damage (e.g. ASBOs, ABC, dispersal powers, parenting classes or orders, crack house closures as well as powers in the Clean Neighbourhoods and Environment Act 2005) as part of a package of responses to local issues.
- **Signpost East**
- Continue to support the implementation of the Family Support and Parenting Strategy and programmes to support parents whose children are involved in or at risk of being involved in ASB activity, in particular targeted diversionary programmes.
- **North East and East Childrens Services Leadership Team**
- Work closely with Extended Services and cluster co-ordinators(18) to strengthen communication with local schools , children's centres and youth provision .
- Maximise opportunities to deliver initiatives in schools via PSCHE
- **Leeds Watch and North East Division CCTV Officer**
- Work closely with the City Council on their on action to improve the security of homes, public buildings and public spaces.
- Maximise usage of CCTV footage in order to take enforcement action
-
- **Operation Champion /Neighbourhood Management Tasking x 12**
- Co-ordinate single days of multi agency action
- Continue with the targeted rolling programme of neighbourhood crime and grime initiatives such as Operation

Champion.

Improve public reassurance and the fear of crime by actively communicating, engaging and involving local people.

- **ASB Problem Solving Group**
- Develop partnership mechanisms for measuring how satisfied victims of ASB are with the service the police and city council provide.
- **Thematic Problem Solving Groups/Neighbourhood Management Tasking**
- Continue to actively promote community safety messages and increase awareness of crime prevention and community safety services.
- **DCSP**
- Develop good news stories/Develop effective Media strategy
- **Neighbourhood Management Tasking Teams x 12**
- Ensure agencies respond effectively to local need by integrating neighbourhood policing practice with area management delivery programmes.
- Communicate with local people through 'Face the People' events.
- Co-ordinate feedback to local communities via neighbourhood wardens and police community support officers.
- Deliver crime prevention messages and good news stories in agency newsletters



Report of the Director of Environments & Neighbourhoods Directorate

East Leeds (Outer) Area Committee

Date: 8th July 2008

Subject: Participatory Budgeting Report

Electoral Wards Affected:
All Outer East Wards

Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function Delegated Executive Function available for Call In Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

Following an invitation from the Narrowing the Gap Group, two Participatory Budgeting (PB) Pilot schemes have been completed in South and West Leeds in 2008. These schemes provided a pot of funding to local communities, that local groups, residents and service providers could apply to. Support sessions were held to explain the PB process and residents role. Sessions carried out consultation to identify local issues that projects should target and on how to apply for funding. This level of engagement successfully developed capacity of the residents. Applicants then presented their projects to local residents, who voted on which projects they wanted to see delivered in their neighbourhood. Presentations and voting took place on a Decision Day at a local venue and the results were announced to the community on the same day.

1.0 Purpose of Report

1.1 This report outlines the background and recommendations on the attached evaluation of the PB Pilot schemes in South and West Leeds in 2008 (Appendix 1).

2.0 Participatory Budgeting in Leeds

2.1 The PB pilots were identified by the Narrowing the Gap Group as a means of testing PB effectiveness in engaging with the community to develop capacity and contribute towards the Narrowing the Gap agenda.

2.2 The two pilot areas were in Drighlington, South Leeds and Broadleas, West Leeds. A steering group was created and chaired by the South East Area Manager and had representatives from Regeneration, Chief Executives, Aire Valley Homes, Corporate Services and the a lead member from the Narrowing the Gap Group.

3.0 Summary of Recommendations from Evaluation Report

3.1 The evaluation of the Leeds pilots produced recommendations for future PB schemes in Leeds.

3.2 Community Engagement

- Support sessions vital to train residents in PB, consult on priority issues and develop community capacity.
- Offer support in presentation skills.
- Videoing the process captured the enthusiasm and passion of the residents towards their community and the decision making.
- Show previous pilots videos to residents of new PB area to demonstrate principle in practice.
- All residents from the targeted area invited to Decision Day.
- Confident that, when asked, residents will make an informed decision.
- Participants in the pilots have a role in promotion and mentors of future PB schemes.
- Improved public opinion of local authority and increased residents understanding of budget constraints.
- Developed community capacity to apply for funding and identify service provider to solve local issues,
- Ensure consultation is carried out to prioritise issues in area and ensure projects applying for funding meet these needs.
- PB process allows for better engagement with local people and it offers great potential for working at face to face level in deprived neighbourhoods and challenging negative perceptions of members and council services.

3.3 Partnership Engagement

- Engage and confirm support of partners as both funders, promoters, applicants and community supporters.
- A Coordinated approach needs to be developed by all agencies who are interested in developing their own PB approaches

3.4 Ward Member Involvement

- Ensure Ward Member involvement on Steering Group
- Promote Ward Councillors in their role as community champions.
- Ensure Ward Members are sufficiently briefed on PB schemes in their area.
- Identify key roles within the process for Ward Councillors at the beginning of the scheme, including a central role in promotion of PB and on Decision Day.
- Provide regular updates to Area Committees

3.5 Funding

- A minimum pot of £10,000 required to deliver a scheme.
- The funding amount promoted to the community is allocated only for projects and a separate budget is used for delivery e.g. printing, venue hire, catering.
- Future projects should explore sponsorship and other matched funding to potentially draw in business support and raise local profiles further. Match funders also have an investment to make the scheme a success.
- Future initiatives to carry out cost benefit analysis of postage to number of households against staff time spent door knocking.
- Confirm partners support of staff time being utilised to target the identified area.

3.6 Promotion and Publicity

- Planned and targeted publicity and promotion is a key aspect to the success of PB.

- All promotion costs need to be budgeted and recognition given to the levels of staff time needed to successfully promote and develop the scheme.
- Materials must be available in a range of formats.
- Mailouts to targeted area, local press coverage, door knocking, consultation boxes in key community venues and postal comments are key consultation and promotional activities required to achieve a successful initiative.

3.7 Voting System

- No Proxy Voting allowed as voting based on presentations.
- Residents had to attend the whole of Decision Day to vote
- Residents must attend the whole event otherwise score card is void.
- Keep scoring to its simplest form but ensure that the process will provide you with a ranking to allocate funding to.
- No time allowed for residents to question projects, based on presentations but officer leading event can ask questions if feels key of project been missed.

4.0 Participatory Budgeting in the Outer South

4.1 Members supported a report at the February meeting on new participative community engagement events for each Ward to enable local residents and groups to 'have their say' on issues of concern and to help shape future Area Committee plans. A format of two events per ward per year were outlined. The PB process offers a clear method of fulfilling this action of community engagement. Members are asked to agree to receive a proposal of ward based community engagement activities based on the PB process. This report will also link with the proposed format for future working in the NIPS to be presented for Area Committee approval.

4.2 There are implications on the Well Being budget to support a programme of community engagement events based on the PB process across the outer south. Whilst recognising that Well Being Funding is a limited source, predicted outcomes for a future programme based on the pilots, offer excellent value for money. The process also provides significant opportunities to secure additional funding from partners towards a programme.

5.0 Implications For Council Policy and Governance

5.1 There are no direct implications for the above as a result of this report.

6.0 Legal and Resource Implications

6.1 There are no direct legal implications. It is noted that legally only a meeting of full council can decide a local authority's overall budget, so participatory budgeting cannot affect that, but rather be a means of assisting elected councils in arriving at their decisions or of how to allocate parts of the agreed budget.

6.2 There will be resource implications on Area Management Officer time and the Well Being Budget if the Area Committee identify PB as a process to support community engagement activities.

7.0 Conclusions

7.1 The PB pilot in South Leeds was a success in engaging with community and building capacity amongst the residents.

7.2 Area Management identify this process as a key method for Area Committees to achieve their delegated function of meaningful and successful community engagement.

8.0 Recommendations

8.1 The Area Committee is asked to note the evaluation report and make comment as appropriate.

8.2 Members are asked to consider and agree to receive a future report as outlined in 4.0 on possible Participatory Budgeting schemes in the Outer South.

Originator: Sarah Henderson Gavin Forster Tel: 224 3040
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Participatory Budgeting Evaluation Report

1.0 Purpose of the Report

This report outlines developments and learning's so far from the Participatory Budgeting pilots in the Oakwells and Fairfax, Drighlington (South) and Broadleas (West) areas.

2.0 Summary

- This first stage evaluation outlines the process, lessons learnt and recommendations from the two PB pilots operating in quite different areas of Leeds. It also aims to highlight wider implications for the rolling out of the PB approach in other parts of Leeds.
- The process was instigated by the Narrowing the Gap Group and supported by each of the Area Committees chosen as pilot areas.
- The pilots aimed to involve partner agencies in development and delivery of the schemes
- A steering group was established to oversee the pilots consisting of Area Management staff (South & West), Aire Valley Homes, Chief Executives, Regeneration, Corporate Services and a lead member from the Narrowing the Gap Group.
- The Narrowing the Gap Group provided each pilot with £10,000 to allocate to projects and £1,000 to support the process. In addition, South were able to draw in a further £20,000 funding (£10,000 each from Aire Valley Homes and the Area Committee). West obtained clearance to utilise £5,000 from Area Committee funding for this purpose. West also had an agreement with Highways to access a further £5,000 if any of the projects coming forward had a direct link to Highways works.
- Support sessions were held in each case to assist local people in developing ideas and establishing key priorities.
- Publicity and promotion was targeted in each case on a house to house basis through door knocking and discussion to promote interest.
- Decision Days were held in locations central to each target area in West and South where participants were able to hear presentations and vote on schemes that they wished to receive funds.
- This report can only comment on the process up until Decision Days – the next stages involve setting up of funding agreements and delivery of projects which can not be effectively evaluated until after completion.

3.0 Background

3.1 The Narrowing the Gap Group established that one pilot should target a neighbourhood with little community capacity (Broadleas) and the other target an area with a level of community capacity and that allowed residents from more and less deprived areas to mix.

Other key objectives were to:

- To build on the capacity and confidence of local residents to take action to improve their area through a transparent process that is open and simple to access.
- To build upon and enhance existing neighbourhood working.
- To test the Participatory Budgeting approach.
- To improve community cohesion through effective engagement and participation.

- To build trust in local services / council by giving people experience of key decision making.
- To bring forward new people to engage as citizens.
- To develop the community leadership roles of ward members.

3.2 Both pilots effectively got underway in December 2007 with an initial focus on getting Area Committee approval of the areas selected and establishing the process structures. Partners were engaged, support sessions held and target dates set for submission of applications culminating in the Decision Days which were held on the 10th (South) and 17th May (West) 2008. (See Appendix 1)

3.3 Projects Approved:

In South:

Morley 10 th Scouts (Flooring)	£2,584
Morley 10 th Scouts (Outdoor improvements)	£4,053.75
Drighlington Senior Citizens Trips and Transport	£3,000
NPT Police Bikes	£2,400
Drighlington Parish Council Quiet Garden	£4,500
Youth Service Activities for Young People	£2,200
Drighlington ARLFC IT Club / Summer activities	£11,262.25

In West

Broadlea Street / Tce informal play area	£5,000
Broadlea Hill roundabout / environmental improvements	£5,000
Bluebell Woods Improvements / Friends group devt	£1,000
Broadleas Youth Steering Group env. Improvements	£5,000

3.4 The next stage of the process is the confirmation of grants agreed, setting up of funding / monitoring arrangements and delivery of the projects prior to a final evaluation.

4. Key Learnings / Recommendations

4.1 Funding Levels

Both pilots demonstrated that monies available were sufficient to run the schemes in the target areas. South benefited from having a partner that provided match funding and supported the delivery of the project. West utilised warden support from other parts of the area to carry out door to door knock and drop activity. The South does not have a warden resource, consequently the pilot had high postage costs in order to get the promotional materials out door to door.

- Excellent community engagement and good projects could be achieved with fairly limited pots of funding.
- Minimum funding pot of £10,000.
- Funding promoted to community is for projects only and a separate budget is used for delivery e.g. printing, venue hire, catering.
- Future projects to explore sponsorship and other matched funding to potentially draw in business support and raise local profiles further. Match funders also have an investment to make the scheme a success.

- Future initiatives to carry out cost benefit analysis of postage to number of households against staff time spent door knocking.
- Confirm partners support of staff time being utilised to target the identified area.
- It is the engagement that is crucial in more disadvantaged areas and PB schemes will not work without this key element rather than due to not enough funds.

Project workers involved felt the process itself was key and that potentially such a scheme could operate at a number of different funding levels.

Level of Community Capacity	Minimum Level of Funding	Minimum Time to Implement	Minimum Size of Area (Number of Households)	Minimum Number of Support Sessions
High	£20,000	4 Months	3000	4
Medium	£15,000	5 Months		4
Low	£10,000	6 Months		6

4.2 **Partnership Engagement**

In any local area selected, a partnership approach is key to a successful PB process. This is not only in terms of maximising potential funds available but to deliver the scheme and having expert support mechanisms in place to help local people develop their idea.

The South pilot benefited from two strong partners, Aire Valley Homes (AVH) and Drighlington Parish Council. Aire Valley Homes were a significant partner in the South pilot project. In addition to their important financial contribution, they also held a stall on Decision Day promoting their work and supported the general running of the day. AVH also helped develop a scheme in conjunction with Groundwork Leeds which, whilst not ultimately successful, will continue to be a focus for those two groups to develop. Aire Valley Homes recognised that their tenants would benefit from the projects funded and saw the potential of being part of a pilot process that assisted them in engaging with their tenants. The Parish Council provided key support on Decision Day and throughout the pilot as promoters and champions of the initiative. In West the project was developed through an inter-agency partnership on Broadleas, the Broadleas Improvement Group (BIG). Whilst interest and support levels were initially high a number of staff from agencies involved subsequently moved to other jobs due to restructuring and any real involvement of partners in development effectively disappeared. BIG is still being utilised as a sounding board however as new workers come on board and resident involvement in that group has returned as a result of the Priority Budget pilot experience. Those agencies are also now working jointly to build up the residents association on the estate.

The Primary Care Trust (PCT) and a number of other agencies have expressed interest in developing their own PB approaches and it would be useful to develop co-ordinated approaches in a given area rather than run a number of small pilot type operations without linkage.

- Engage and confirm support of partners as both funders, promoters, applicants and community supporters.
- A Coordinated approach needs to be developed by all agencies who are interested in developing their own PB approaches.

4.3 **Publicity and Promotion**

South mailed fliers to 2,500 households in their target area whilst Neighbourhood wardens in West delivered publicity to 600 properties, making up the Broadleas estate and utilising information provided by West North West Homes. Both pilot areas were predominantly White British in demographic profile and whilst offers were made to

provide publicity in other forms and languages there was no take up. This might be an added expense in another area delivering a PB scheme. Local press, school post and suggestion boxes in local libraries were also used as a means of promoting PB and collating consultation forms on priorities and projects that residents wanted to see tackled. In addition South attended Parish Council meetings and sought to ensure that they were engaged in the process. Morley Advertising Observer were an excellent partner in promoting the South pilot. Regular articles were published promoting support sessions, the consultation process and Decision Day. Door knocking was carried out by Neighbourhood wardens, and the Inner Area Assistant on the Broadleas estate, and the Priority Neighbourhood Development worker and members of the South Area Management targeted door knocking on the estate of Oakwells and Fairfaxes. The project teams led by Area Management staff in both pilots delivered support sessions aimed at helping residents to understand the process, how to complete applications and preparation for Decision Day. Both pilots identified that support sessions were crucial in an area of limited community capacity, further sessions might be needed. The use of mentors and perhaps Slivers of Time could also be utilised in future projects to maximise support time available to local people.

- Planned and targeted publicity and promotion is a key aspect to the success of PB.
- All promotion costs need to be budgeted and recognition given to the levels of staff time needed to successfully promote and develop the scheme.
- Materials must be available in a range of formats.
- Mailouts to targeted area, local press coverage, door knocking, consultation boxes in key community venues and postal comments are key consultation and promotional activities required to achieve a successful initiative.

4.4 Public Engagement

Both pilots were highly successful in engaging and supporting local residents in becoming active in the community. Residents welcomed the show of confidence from the local authority in allowing them to make decisions on their community.

In South 52 people attended support sessions resulting in 11 bids from a range of community groups and organisations as diverse as local pensioner and scouting groups to the Neighbourhood Policing team. Residents attending the support sessions were shown the Bradford pilot on DVD to illustrate what Decision Day meant. 120 people attended the Decision Day event with 72 completing voting scoring cards (limit of one vote per household). The level of enthusiasm and good will amongst the residents on the day was fantastic and created a real buzz in the meeting hall. This success was reported the following week in the local press, the Parish Council magazine and will be used to continue to build relations and capacity amongst the residents.

In West a different method was used and following the support sessions 11 bids were also submitted. Participants at the West Decision Day was limited to representatives of bids coming to make presentations with a vote going to each group. Projects were not allowed to vote for themselves and a minimum vote was set under which no schemes would be funded even if funding was available. Of the 11 bidders only 4 attended the actual day one advised of absence as they had managed to obtain support from the project from West North West ALMO but at this stage no explanation has been given by the other applicants. It was clear that local people were nervous about making presentations which it was felt might have affected numbers. DVDs of the day are currently in preparation and provide a good indication of involvement and contributions on the day.

Clearly there are different ways of setting up the day that will depend upon confidence levels of participants, capacity for involving wider community, space available at Decision Day venue and what the prime objectives of the process are.

The Oakwells Fairfax estate was much more difficult to galvanise in South resulting in five residents attending the support sessions and one attending the Decision Day, despite targeting door knocking and leafleting. However, all of the projects approved would have a direct impact on improving the environment and services of residents on the estate. On Broadleas whilst only 8 people attended Decision Day 6 of these were new to any such activity and their presentations and involvement on the day were excellent. This has already had an impact on support for the Residents Association which had been down to 3 in membership but is now doing a major recruitment drive and have already identified 5 new people for the next meeting.

In reality both pilots struggled to get involvement in the more deprived areas despite broad ranging publicity and door knocking. The level of neighbourhood working and partnership work that can be utilised is critical in this respect. It is vital that effort is put into maximising contact with residents to build up trust. Participatory Budgeting is an excellent means to engage with local people but without the funding, partnerships support and capacity to support and work with the community is likely to be most effective in an area with existing community activity rather than in the most disadvantaged areas. In terms of public perception the general response was very positive to the notion of letting local people decide and if projects now develop successfully it will do much to influence local perceptions of council service providers. Once engaged in the process there were very clear outcomes in terms of confidence levels and awareness of priorities that make it a very useful tool in looking at local needs and raising community spirit and aspirations.

What came across clearly was that groups developing bids were very realistic in what could be achieved and did not aim for the impossible but instead were looking for small schemes that could be quickly achieved and bring about change in a short timescale.

- Support sessions vital to train residents in PB, consult on priority issues and develop community capacity.
- Offer support in presentation skills.
- Videoing the process captured the enthusiasm and passion of the residents towards their community and the decision making.
- Show previous pilots videos to residents of new PB area to demonstrate principle in practice.
- All residents from the targeted area invited to Decision Day.
- Confident that, when asked, residents will make an informed decision.
- Participants in the pilots have a role in promotion and mentors of future PB schemes.
- Improved public opinion of local authority and increased residents understanding of budget constraints.
- Developed community capacity to apply for funding and identify service provider to solve local issues,
- Ensure consultation is carried out to prioritise issues in area and ensure projects applying for funding meet these needs.
- PB process allows for better engagement with local people and it offers great potential for working at face to face level in deprived neighbourhoods and challenging negative perceptions of members and council services.

4.5 **Ward Member Involvement.**

The Drighlington 'Big Spender' Scheme promoted Ward Councillors in their role as community champions. Ward Councillors played a central role in the promotion of PB

and had a prominent role on Decision Day. On Decision Day in Drighlington Councillor Finnigan delivered opening and closing speeches and Councillor Leadley attended. Ward Councillors were fully briefed on the process and invited to the support sessions. A member of the Narrowing the Gap Group (Cllr Golton) was fully involved and attended the steering groups meetings on a regular basis. In West a Councillor was nominated to be lead member, Cllr Taggart, and attended BIG meetings where the scheme was developed although was unable to attend the Decision day itself. Useful discussion took place at each Area Committee where the selected areas were confirmed in West's case with a desire that we consider a similar scheme for the Wyther estate at some stage in the future.

- Ensure Ward Member involvement on Steering Group
- Promote Ward Councillors in their role as community champions.
- Ensure Ward Members are sufficiently briefed on PB schemes in their area.
- Identify key roles within the process for Ward Councillors at the beginning of the scheme, including a central role in promotion of PB and on Decision Day.
- Provide regular updates to Area Committees.

4.6 **Voting**

Residents were energised by the concept of voting for schemes that directly affected their estate. The pilots had similar scoring systems that asked the residents to score each project out of 10 on value for money, achievability and benefit to the community. These three scores were added up to create a total for the project. In South it was a crucial and time consuming task on Decision Day, to verify and input the scores into an excel spreadsheet from all 72 voting cards. Those with the highest scores received funding.

Both pilots had problems explaining the scoring system to residents. Specific to the West were the concepts of not being able to vote for their own projects and a minimum voting level to have a scheme approved. Some residents struggled with both of these rules. An issue to be resolved is how to balance making the occasion as undaunting for those making presentations whilst potentially wanting to maximise attendance and who can vote. Both pilots had a diverse age range of participants. The PB exercise aims to encourage local people to take part in a democratic process that directly affects their community and supporting residents in capacity building both in confidence and skills. Voting could actually be divisive rather than encourage community cohesion as there were instances of attempts at tactical voting and frictions when the voting stage was reached. Residents questioned whether proxy voting / postal voting was permitted.

- No Proxy Voting allowed as voting based on presentations.
- Residents had to attend the whole of Decision Day to vote
- Residents must attend the whole event otherwise score card is void.
- Keep scoring to its simplest form but ensure that the process will provide you with a ranking to allocate funding to.
- No time allowed for residents to question projects, based on presentations but officer leading event can ask questions if feels key elements have been missed.

4.7 **Checks and Balances**

In each case a key part of the PB process is to ensure sufficient checks and balances are in place. Where brand new groups and individuals come forward it may be necessary to seek the support of other voluntary organisations and community groups who might be responsible for monies allocated for projects in the absence of a formal constitution and bank account. We cannot follow the usual rules of only giving to

constituted bodies if we are genuinely seeking to develop capacity at a grass roots level in priority neighbourhoods.

7.0 Conclusion

It is clear that both staff teams involved in pilots found the Participatory Budgeting process to offer great potential as a means of building local capacity and enhancing relationships between residents, elected members and council service providers. Capacity building included increasing confidence and skills levels but it also allows the community to set priorities and challenge assumptions on issues or needs that may exist.

It need not necessarily involve large amounts of funding to engage local people but it does require committed partners and officer time.

When identifying target areas for future schemes, the following need to be considered; community capacity, number of households, size of budget, local venue for Decision Day and support of partners. Significantly, the lower the level of community capacity, the higher the level of partner support needed.

In its current format PB should only be used for dedicated funding pots. Future developments could see local decision making on how and where mainstream services are delivered rather than deciding on mainstream budgets.

Each scheme could target specific themes e.g. crime and attract funding from relevant partners.

In a local area the process could be rotated around wards and develop a 'PB' branding. This would generate interest in the concept amongst residents and partners.

Ultimately the innovative process provides a funding source to local residents and asks them to decide how it is spent. This level of community engagement results in projects targeting local issues identified by the residents, developing their capacity to create better neighbourhoods and improves opinions of service providers.

Participatory Budgeting Timeline

Set Up Steering Group	5 th December
Officer Training view best practise and recommendations on process, criteria and consultation.	December- January
Pilot Area and Process Agreed by Steering Group and Area Committees. Application Forms, criteria and scoring matrix outlined	January
Launch of Initiative	11 th February

<p>Support Sessions and Consultation with the Community Training on PB process PNDW engage community in consultation events to identify local priorities. Training on LCC departments and current support networks and funding streams.</p> <p>Update given on process so far, feedback from consultation. How to apply for funding and questions answered on application form. Ideas unable to be supported through PB process passed to relevant LCC department or agency.</p> <p>Training on Presentation Skills</p>	<p>26th and 28th February</p> <p>3rd and 4th April</p> <p>25th April</p>
<p>Application Forms and Guidance Notes circulated to Community Groups and Agencies</p>	<p>End of February</p>
<p>Project Application Deadline</p>	<p>17th April</p>
<p>Applications appraised and those meeting criteria invited to attend Decision Day to present project idea</p>	<p>Mid April</p>
<p>Promotion of Decision Day</p>	<p>April 20th – 10th May</p>
<p>Decision Day</p>	<p>10th May</p>
<p>Funding Agreements with Projects</p>	<p>May</p>
<p>Evaluation of Process All evaluation reports will be referred to the Narrowing the Gap Group in the first instance and then shared with other stakeholders including Area Committees as appropriate. Following comment from Area Committees and the Narrowing the Gap Group a full report on the feasibility of wider application of PB will be prepared for consideration by CLT.</p>	<p>May</p>
<p>Projects Delivered Projects implemented by winning applicants, PNDW to support project winners based in community</p>	
<p>Monitored Officers at council and community groups</p>	
<p>Evaluation of Projects</p>	<p>March 2009</p>



Report of the Director of Environment and Neighbourhoods

Outer East Area Committee

Date: 8th July 2008

Subject: A Possible New Approach to Community Engagement

Electoral Wards Affected:
Cross Gates and Whinmoor
Garforth and Swillington
Temple Newsam
Kippax and Methley

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

1.0 Purpose Of This Report

- 1.1 This report suggests changes to the way in which community consultation is undertaken on behalf of the Area Committee. It advocates an approach which seeks to address the specific needs of local communities with the most pressing issues and more general opportunities to consult on wider partnership or planning issues. The report is driven by the need to develop an equitable, effective and targeted approach to consultation, within the operational constraints of the area management service.
- 1.2 The report needs to be considered in the context of the wide range of functions undertaken by Area Management Teams. The approach to and extent of engagement needs to be proportionate to the benefits which could be achieved, and determined in the light of loss of time allocated to other activities.

2.0 Background Information

- 2.1 Both at a local and national governmental level there is an increasing expectation that local authorities and other public service providers will consult and engage with local residents, as a means of informing local residents of the work that those bodies undertake, but perhaps more importantly as a means to ensure that services meet residents needs, are fit for purpose and are delivered efficiently in a manner that is acceptable and useable to residents.
- 2.2 The notion of customer choice is increasingly being applied to public services, and hence if those services are to continue to be delivered by public sector bodies, they need to be tuned into residents' opinions and the issues that they value. For many,

such consultation and engagement is self evidently a good thing. Certainly research tends to suggest that those local Authorities which actively engage with residents are perceived by local people as performing better than those authorities which place less emphasis on such activity.

- 2.3 This expectation will be reflected in various governmental monitoring regimes, for example Community Engagement will take even higher prominence in the new national performance management of Local Authorities under the proposed Comprehensive Area Assessments as compared to the existing Comprehensive Performance Assessment. Additionally the forthcoming empowerment white paper is widely expected to 'beef up' the requirements placed upon local authorities to consult and engage with their communities.
- 2.4 Engagement activity can take many forms; at one extreme it may only involve informing local people what is happening, at the other extreme it could involve letting local people decide what needs doing and how it should be done. Particular forms of engagement will be appropriate to particular circumstances but consultation always needs to be purposeful for both for the local authority and residents; each wants to know what they will get from their investment of time and resource.
- 2.5 Outer East Leeds has a long track record of using forums as one of the main ways to promote consultation and engagement. Other methods for engagement include:
- Attendance at various tenants and residents groups or Parish Council meetings as time allows and as required.
 - Consultation through the Garforth Today website.
 - Consultations carried out in relation to specific schemes such as Town and District Centres, ADP consultation etc.
 - Varying levels of support to specific groups and events which aides engagement, i.e. Halton Moor & Osmondthorpe Gala, In Bloom Groups etc.
 - The annual Older peoples week with one event in each ward to celebrate the contribution of older people to their communities

3.0 Proposals

- 3.1 Despite the level of activity indicated above, the effectiveness of the approach can at times be mixed. And whilst the main means of engagement is through forums there is an inequity in the number of forums held within the different wards.
- 3.2 As an attempt to:
- a) balance the amount of time spent on engagement with time spent on other forms of work,
 - b) ensuring engagement is as productive as possible, and
 - c) to achieve a degree of equity across the area,

It is proposed that each ward is subject to an agreed minimum level of engagement activity, supplemented, where needed, by additional activity with specific delivery outputs.

- 3.3 It is proposed that as a minimum, two major consultation events take place each year, in each ward. The content of these events will be determined by local ward

members, but it is suggested that they should relate to some form of area committee planning, for example working up the ward based priorities for inclusion in the Committees Area Delivery Plan, focusing on specific themes, or perhaps consulting on service delivery within a agreed locality or some other form of topical local issue, such as a local regeneration initiative.

3.4 It is proposed that these events should seek to utilise innovative and imaginative methodologies, for example, planning for real, public service market places, 'face the people sessions', or area debates, and be inclusive of relevant council services and external partners etc.

3.5 In addition these events will be supplemented by other processes as specifically required. Whilst not conclusive, these events could include, as examples,

- Changes to the ways in which we use the Area Committee for engagement purposes (see separate report on partnership working elsewhere on this agenda)
- Better use of electronic communication, including Garforth Today, and email databases, or possible neighbourhood based improvement planning activity.
- A Participatory Budgeting Event (as referred to in the PB report tabled today)

3.6 Should the area committee decide that it would prefer to adopt this approach to engagement, then it will be necessary to withdraw from the support given to forums. If there is a desire from ward members and members of the public that attend the forums to see some or all of them continue, without the Area Teams direct input, then it would be possible to work with them to promote sustainability and offer some basic support such as photocopying and distribution of minutes, etc.

3.7 It is proposed that on an annual basis the Area Committee will receive a report analysing the extent of community engagement activity and the effectiveness of such activity, this will allow the committee to forward plan the forthcoming years programme of engagement. This report will form the basis of the Committees expected annual submission to the Executive Board on the issue of community engagement.

4.0 Implications For Council Policy and Governance

4.1 Under proposals placed before the Executive Board it is intended that Area Committees will have a more central role in overseeing the extent of community engagement within their area. This report proposes ways in which this could be undertaken in a structured, equitable and effective manner. It will be incumbent on the Committee and the Area Management Team to ensure that residents fully understand the context in which they are participating in the consultation, i.e. what scope for influence exists for them and for the Area Committee over the issues discussed and what the likely outcomes will be from the consultation.

5.0 Legal and Resource Implications

- 5.1 Further detail will have to be determined to determine the full extent of ward based consultation. However this report seeks to clarify the extent of engagement activity that is operationally viable without unduly prejudicing other forms of important activity. As such it does not present any additional resource implications, subject to future clarification of the ongoing roles of the Neighbourhood Priority Workers and the Town Centre Manager.

6.0 Recommendations

- 6.1 The Area Committee is asked to consider this report and give in principle support to the proposal to deliver two specific community engagement events per ward per year.
- 6.2 The Area Committee is invited to request a proposed schedule of additional consultation events which will be offered in the Area for the forthcoming year.



Originator: Dave Richmond

Tel: 22 43040

Report of The Director of Environment and Neighbourhoods Directorate

Meeting: Outer East Area Committee

Date: 8th July 2008

Subject: Future plans for partnership working

<p>Electoral Wards Affected: Cross Gates and Whinmoor Garforth and Swillington Killingbeck and Seacroft Kippax and Methley</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

1.0 INTRODUCTION

1.1 This report brings together current thinking on the future of area based partnership working in Leeds, and makes proposals for changing the structure of partnership working, to reflect changes that are taking place across organisational boundaries and to reflect concerns about the governance arrangements that apply to interagency partnership arrangements.

2.0 BACKGROUND

2.1 Following the introduction of Area Management Teams and Area Committees early in 2004, District Partnerships (DP) were established to coordinate partnership working in the 5 areas, and to develop a regeneration plan for each area in effect localising the Vision for Leeds. On the whole, the boundaries of these five partnerships reflected fairly accurately partner boundaries at the time with almost exact mapping of Council (Area Management), PCT, ALMO and Police boundaries.

2.2 Across the city much has been achieved by the District Partnerships. However several organisational boundaries have now changed. This is particularly so for Aire Valley Homes, Leeds PCT, West Yorkshire Police Force and Leeds City Council Environments and Neighbourhoods Directorate. In addition, as the devolution debate moves forward, there has been concern from some elected members that they have felt relatively marginalised by the DP arrangements. Linked to this is the fact that as most of the Cities deprivation is found within the inner city the activity of

DP has largely by passed outer Leeds areas. This has inevitably meant that Members representing outlying areas see the partnership agenda as lacking in focus on their issues.

- 2.3 A further issue from a member perspective has been the feeling that decisions were being made which could have important impacts on local interests without a sufficient input from members themselves. Whilst Area Committee Chairs were DP members, the view of many ward members was that not enough of them were engaged. In addition there has also been some confusion over planning frameworks as each area has had two– one through the District Partnership Action Plan and one through the Area Committee’s Delivery Plan.

3.0 FUTURE PROPOSALS FOR PARTNERSHIP WORKING

- 3.1 The Council’s new corporate planning framework aims to link the Vision for Leeds themes and the Local Area Agreement to strategic outcomes in a single Leeds Strategic Plan. As part of this framework the Area Committees’ Area Delivery Plans will become one of the main means of achieving these strategic outcomes at a locality level. To be effective, this needs to involve autonomous partners such as the Police, ALMO and the PCT as well as ensuring that the views and priorities of local people and stakeholders are taken into account.

- 3.2 Consequently Area Committees will play a central role in partnership working. This can be achieved in various ways. The Councils preferred position would see Area Committees provide a local governance and accountability framework for agreed partnership collaboration through their new Area Delivery Plans. The expectation would be that the Council and local agencies would give accountability for their actions to local people through the Area Committees. A draft of this plan will be found elsewhere on today’s agenda. It is proposed that they will be three year planning documents with annual reviews.

- 3.3 To address the issue of governance and oversight of the partnership agenda, so far as it pertains to the Strategic Plan, it is proposed that the Area Committee takes on a greater role in monitoring partnership activity. To achieve this, subject to the agreement of all three Area Committees within the new ‘South East Area’ and key partners, it is proposed to nominate elected members to act as thematic champions for key issues. Members could then take a key role in facilitating the interface between the thematic area based partnerships and the Area Committees. Area Committees will be asked to nominate one member to attend (where possible) each of the sub group meetings and act as a ‘champion’ of that theme. It is understood that in some instances with already busy workloads members may struggle to attend such meetings, in which case other forms of briefing could be used to ensure that the nominated member is fully aware of the work taking place in the sub group and has opportunity to influence it.

- 3.4 In addition it is proposed to explore ways in which the committee can contribute to and oversee this aspect of partnership working. It is suggested that area committee could develop into 2 part meetings; in the first half the committee could oversee and review the work of the sub group in its efforts to deliver the strategic outcome. This could be done in such a way as to promote attendance and community involvement in this work, making the committee potentially a more open and accessible meeting. A forward plan would be required to manage the agendas of the committees and the attendance of the sub groups. Given the number of subgroups and issues covered, it is likely that each would come on an annual basis. The second part of the

committee will be the formal work of the committee discharging the delegated responsibilities as present. In addition it is intended, subject to guidance from the Corporate Governance Unit, to include notes of district partnership sub group meetings on the agenda of the Area Committee for information and to allow an opportunity for members to raise issues if required. These ideas are in line with the key issues raised in a report to the Executive Board at the end of 2007.

- 3.5 This offers the potential for significant community engagement activity taking place within the format of the area committee, but will require further consideration of the practical implications. A separate report on this agenda deals with the issue of other methods for promoting community engagement. Whilst always important, under the new proposals relating to the development of Comprehensive Area Assessments (which will replace the existing Comprehensive Performance Assessment process), the performance of Local Authorities will in part be judged on the way in which authorities engage with their citizens and the authorities ability to demonstrate how this engagement has led to changes in services.
- 3.6 It is intended that these new arrangement will reduce any duplication and tension between Area Delivery Plans and District Partnership Action Plans and acknowledge that in the new corporate planning and LAA environment the Council will have the lead responsibility for ensuring the delivery of agreed LAA outcomes.
- 3.7 Alongside this new role for the Area Committees, it is proposed that officers from different agencies e.g. Council, PCT, Police, ALMOs, Education Leeds would continue to co-operate and meet together based on the three areas with periodic meetings involving other local stakeholders such as business and voluntary sector representatives as appropriate and as required.
- 3.8 Leeds Initiative structures are also undergoing some changes, however it is intended that District based arrangement will still report to the Narrowing the Gap Executive Group who will retain the responsibility for oversight of these arrangements, ensuring the close alignment of area based plans and the new strategic outcomes framework. It is intended that further work will be done by the Leeds Initiative so that clear proposals and operational arrangements can be reported to the Narrowing the Gap Executive in the next month or so.
- 3.9 The Leeds Initiative have proposed that DP arrangements are conducted on the basis of the three new wedge boundaries. Unfortunately due to the differing organisational boundaries that now exist it will not be possible to achieve co-terminosity between all agencies. The new area management boundaries will be built up from the Area Committee boundaries, hence the new 'South East Area' will comprise of those areas falling within the geographical boundaries for the Outer East, South Inner and South Outer Area Committees. Boundaries for Aire Valley Homes will differ from this, and the proposed divisional boundaries for West Yorkshire Police will also differ. In view of the linkage between the area committees and the partnership agenda, it is proposed that the new partnership boundaries should so far as practicable reflect the new area management boundaries. The main difficulty that this presents is that, the entire Outer East Area Committee boundary will be served by the North East Police Division whilst the former South Area is served by the City and Holbeck Division.
- 3.10 It is proposed that existing satellite groups (Health and Wellbeing, Community Cohesion, Community Safety Partnership, Employment and Training Group, Children's Leeds (further negotiation required), District Housing Partnership)

continue to meet, but consider the possibility of mirroring the proposed area management boundaries. Pragmatic decisions will need to be found which promote the most effective partnership working. There will also be a need to consider this issue in conjunction with agencies representatives responsible for other areas. The satellite groups will, where they have not already done so already, need to consider including an elected member from each of the area committees within the area.

3.11 It is proposed that in its present guise the District Partnership board ceases to meet. However it is proposed that there is still a need for senior officers from all key agencies to meet, perhaps on a quarterly basis, the key purpose of which would be to:

- (a) Promote effective co-ordinated working at a neighbourhood level within their district;
- (b) Co-ordinate programmes and activities at a district level which contribute to 'narrowing the gap';
- (c) Contribute to the development of local targets and delivery of improvement priorities within the Leeds Strategic Plan (incorporating the Local Area Agreement);
- (d) Develop, with the relevant area committees, appropriate working arrangements which facilitate the construction and implementation of area plans

4.0 RECOMMENDATIONS

4.1 The Area Committee is asked to consider this report and make suggestions to promote effective partnership working.

4.2 The Area Committee is asked to endorse the principle of utilising Area Committee meetings to improve partnership working so far as it relates to the Strategic Plan, and indicate support for the development of two part meetings, or suggest an alternative approach.

4.3 The Area committee is asked to identify members with an interest and the availability to act as champions for the specific themes dealt with by the sub groups (see 3.10 above)

4.4 The Area Committee is asked to support the idea of bringing together partnership working on the basis of the geography covered by the new 'South East Area' (in so far as this is seen as the best solution on an operational basis).



Originator: Martin Hackett

Tel: 3950705

Report of the South East Area Manager

East Outer Area Committee

Date: 8th July 2008

Subject: Well Being Budget 2008/9

<p>Electoral Wards Affected: All Outer East Wards</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
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<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>
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Executive Summary

This report will update Members on the budget profile for 2008/09; the commitments it has from previous years; and how uncommitted funds have been targeted against Area Delivery Plan priorities. The provisional budget allocation for 2008/9 is £216,360. This is subject to Executive Board agreement.

1.0 PURPOSE OF THIS REPORT

1.1 This report will update Members on how the Well Being Budget is being used to support priorities identified in the Area Delivery Plan. It will outline ongoing commitments and provide details on new projects that Area Committee have supported.

2.0 BACKGROUND INFORMATION

2.1 The provisional Well Being Allocation for 2008/9 is £216,360 (subject to Executive Board).

2.2 In 2008/09, the Area Committee has a number of commitments which amount to £91,000. These are detailed as follows:

- Annual on-going CCTV maintenance and monitoring costs £49,000
- 50% contribution to Warden for Swarcliffe £14,000

- 100% contribution to Warden for Garforth & Halton £28,000

2.3 At the Area Committee meeting held on the 26th of February 2008 Members agreed to profile the remainder of the budget as follows:

- The continuation of a Small Grants Scheme - £10,000.
- Support Neighbourhood Management arrangements through local tasking teams and Member involvement/liaison - £40,000 (£10,000 per Ward).
- Probation scheme 'Community Payback' - £15,000
- Gardening scheme - £38,500.
- Community engagement through Forums and support to local Gala's/events - £16,000.
- Activities for younger people to help meet local gaps in services identified through the Children's Plan and agreed with local Members - £28,000.

2.4 This is costed at £238,500 which is £22,140 over programmed. This over programming will be made up by using any unspent funds in 2007/8.

3.0 MAIN ISSUES

3.1 Members will receive regular updates on how Well Being funds have been spent against the priority themes highlighted in 2.3 and how these activities support the outcomes of the Area Delivery Plan.

3.2 Members will receive a breakdown at each meeting of individual 'tasking team' budgets and progress with small grants.

4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

4.1 The details described in this report and the recommendation fits with existing Council policy and governance arrangements.

5.0 LEGAL AND RESOURCE IMPLICATIONS

5.1 There are no new legal implications arising from this report.

6.0 CONCLUSIONS

6.1 The main issues for consideration in this report relate to:

- Well Being Budget allocation for 2008/9.
- Well Being commitments in 2008/9.
- A reminder of the budget profile for 2008/9 that was previously agreed at the February 2008 meeting of Area Committee.

7.0 RECOMMENDATIONS

7.1 The Area Committee is asked to note this report and raise any questions.



Originator: Martin Hackett

Tel: 3950705

Report of the South East Leeds Area Manager

East Outer Area Committee

Date: 8th of July 2008

Subject: Outer East Area Committee Capital Budget 2008/9

<p>Electoral Wards Affected: All Outer East Wards</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p> <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

The Area Committee capital budget allocation for 2008/9 is £121,400. The budget has been split evenly across the 4 Outer East Wards.

This report requests that Area Committee supports several new projects.

1.0 Purpose Of This Report

- 1.1 This report outlines project proposals requiring funding from the capital budget.
- 1.2 It also updates Members on breakdown of spend by Ward.

2.0 Background Information

- 2.1 The Outer East Area Committee has a capital fund of £121,400 for 2008/9.
- 2.2 This report recommends that Area Committee support further project work in the area from the capital budget.

3.0 Main Issues

3.1 Christmas Lights in Methley

- 3.1.1 Methley is one of the larger villages located within the Outer East boundary but, unlike Kippax and several other large villages, has never had festive lights.

3.1.2 Ward Members have been lobbied by various community organisations in Methley about this issue. Many residents feel that festive lighting will play an important role in getting more people involved in community activity. This project will provide festive lighting on Methley Main Street.

3.1.3 The costs of providing festive lights are as follows:

- Installation of electrical equipment in lighting column plus external socket x 12 lighting columns (£380 per lighting column) = £4,560.
- Hire of motifs from Leeds Lights x12 (£148 per motif) = £1,776
Total cost £6,336

3.1.4 The installation costs are a one off cost. The costs to hire the motifs are annual.

3.1.5 This proposal supports the following local improvement priority of the Area Delivery Plan:

- An increased sense of belonging and pride in local neighbourhoods that help to build cohesive communities

3.2 Great Preston Cricket Ground

3.2.1 Great Preston Cricket Ground requires its own electricity supply having previously been served by the adjacent Social Club. The Social Club closed down some time ago having experienced financial difficulty.

3.2.2 The cost of providing an independent supply and meter is £6,382.60. The club does not have the financial resources to meet this cost.

3.2.3 The club plays an important part in the life of the village and is considered a hub of the community. There is a senior club team and several junior teams with the vast majority of members living locally.

3.2.4 Outer East Area Committee is requested to contribute £6,000 towards the cost of this project.

3.2.5 This proposal supports the following local improvement priority of the Area Delivery Plan:

- Enable more people to become involved in sport and culture by providing better quality and wider ranging activities and facilities.

3.3 Miners Welfare Hall Garforth

3.3.1 The Miners Welfare Hall is a Leeds City Council Community Centre leased to Garforth Community Association and was built in the 1920's.

- 3.3.2 It has undergone several phases of improvements over the last few years including provision of DDA compliant access; new kitchens, new window frames, guttering and rendering.
- 3.3.3 Garforth Community Association is now interested in refurbishing the toilets to the centre. The cost of the work is estimated at just under £22,000.
- 3.3.4 An application has been made to Grantscape Community Fund for £16,000 (Caird Barden landfill tax). A decision on that grant will be made in September 2008. A condition of that grant is that the bidder finds 10% match funding from a third party contributor. Garforth Community Association is contributing £4,000 towards the cost of the scheme.
- 3.3.5 Outer East Area Committee are requested to be that third party contributor by awarding £2,000, which is slightly higher than the 10% required, to this project.
- 3.3.6 Garforth Miners Welfare Hall is locally acknowledged as an excellent community facility and more widely acknowledged as one of the best used community facilities providing a variety of activities for young and old people.
- 3.3.7 This proposal supports the following local improvement priority of the Area Delivery Plan:
- An increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents.

3.4 Security Fencing to Summerhill Road Allotments in Methley

- 3.4.1 The above allotment site in Methley is fully let and has a considerable waiting list. The site is considered to be one of the best sites owned by Leeds City Council.
- 3.4.2 The site is secure on 3 sides by a mixture of hawthorne bushes, privets etc. However, on its 4th side the site is open and easily accessible and has recently been subject to a number of break ins to sheds situated in individual plots.
- 3.4.3 The proposal outlined here will secure this boundary with approximately 100mtrs of weld mesh type fence, with a minimum height of 1.5m, green in colour and inclusive of a 3mtr wide gate of similar design.
- 3.4.4 The cost of the fence and gate is £8,400. Section 106 will provide £5,700 of the cost with Area Committee requested to meet the balance of £2,700.
- 3.4.5 The fence will be maintained by LCC Parks.
- 3.4.6 This proposal supports the following local improvement priority of the Area Delivery Plan:
- An increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents.

3.5 Athlone Rise Ginnel Barriers

- 3.5.1 Athlone Rise is situated in East Garforth where there are a high number of ginnels which are public rights of way. This particular ginnel runs between a relatively quiet street and a busy road and is of great concern to local residents because of children who cycle at speed through the ginnel into the busy connecting road.
- 3.5.2 Several residents have lobbied to have barriers installed to reduce the speed of bicycles passing through the ginnel.
- 3.5.3 LCC Highways have undertaken a survey (Stephen Blanchard – Highways Technician) and provided a cost of £1,016 to install a barrier at each end of the ginnel. The work can be undertaken immediately once Area Committee confirms funding approval.
- 3.5.4 This proposal supports the following local improvement priority of the Area Delivery Plan:
- Improve road safety for all our users, especially motor cyclists and pedal cyclists

3.6 CCTV in Micklefield

- 3.6.1 This proposal is to install 1 CCTV camera linked to LeedsWatch in Micklefield adjacent to Micklefield Railway Station and Garden Village.
- 3.6.2 The camera will provide cover for the station and its car park as well as Garden Village itself (which consists of approx 100 properties). Micklefield Railway Station has high crime figures in relation to car crime, vandalism and ASB. Garden Village is an estate that experiences high levels of crime and ASB.
- 3.6.3 At the Area Committee meeting held in February 2008 Members agreed that funding for CCTV would only be considered if there were contributions from partner agencies and the monitoring and maintenance costs were met by one or more of those partner agencies.
- 3.6.4 The capital cost of this scheme is £30,000 and annual monitoring and maintenance costs are £6,300 per annum. These costs are higher than average due to the BT infrastructure in the area.
- 3.6.5 The proposal is for Area Committee to support this project with a £5,000 contribution. This is subject to partners finding the remainder of the cost. The proposed contributions are as follows:
- Outer East Area Committee - £5,000
 - Aire Valley Homes - £5,000
 - Safer Leeds - £5,000
 - British Transport Police - £5,000

- Micklefield Parish Council - £10,000

3.6.6 The annual monitoring and maintenance costs will be met by Network Rail.

3.6.7 This proposal supports the following local improvement priorities of the Area Delivery Plan:

- Reduce crime and fear of crime
- Reduce anti social behaviour

3.7 White Laithe Garth Alleygating

3.7.1 This particular ginnel runs parallel with White Laithe Garth in Whinmoor and had been a problem location for some time with youth congregation and nuisance.

3.7.2 The properties in this area are predominantly Aire Valley Homes but a significant number have been bought.

3.7.3 It has been investigated by the Alleygating Co-ordinator in Community Safety and has been recommended for gating. This is however subject to Highways Board approval and Planning approval.

3.7.4 The total cost of the work (inclusive of VAT) is £4688 and this is made up of the following:

- 8 metres railings on top of the wall with cranked posts.
- 2 pedestrian alley gates complete with posts.
- 2 metres of tall railings with posts.
- 1 x Pair of tall gates and posts for the driveway of number 22 White Laithe Garth.

3.7.5 The proposal is that the cost will be split evenly with Community Safety and Outer East Area Committee. Each resident will be provided with a key but if lost the resident can purchase a replacement at £10.

3.7.6 Leeds Community Safety will be responsible for its maintenance.

3.7.7 This proposal supports the following local improvement priority of the Area Delivery Plan:

- Reduce crime and fear of crime
- Reduce anti social behaviour

3.8 CCTV system to St Mary's Church, Garforth

3.8.1 The above Church is located along Church Lane, Garforth, and has been subject to high levels of anti social behaviour, vandalism and crime.

- 3.8.2 Much work has been done by the Neighbourhood Policing Team to reduce the problem but it has proved difficult to identify those responsible.
- 3.8.3 The Church would like to install its own CCTV system to both deter and identify those causing problems. The cost of an effective CCTV system is £2,200. The Church are requesting a 50% contribution towards the cost of this equipment.
- 3.8.4 This proposal supports the following local improvement priority of the Area Delivery Plan:
- Reduce crime and fear of crime
 - Reduce anti social behaviour

3.9 Swarcliffe Good Neighbours (SGN) van for decorating and gardening service

- 3.9.1 This is a voluntary organisation formed in 1994 that works to help older people and their carers living in the following areas: Swarcliffe, Stanks, Whinmoor, South Seacroft, North Seacroft.
- 3.9.2 The aims of the organisation are: 'to provide services which promote the health and well being of older people and their carers to live independently within the local community'.
- 3.9.3 SGN would like to purchase a Long Wheel Based Ford Transit Van to improve their gardening and decorating service. In 2007/8 542 gardens were maintained and 27 rooms decorated for clients. A vehicle will assist in the improvement and delivery of these services.
- 3.9.4 The cost of the vehicle is £12,000. Of this figure SGN have raised almost £10,000 from the following sources:
- Aire Valley Homes Outer South East Area Panel - £8,100
 - Swarcliffe Good Neighbours fundraising - £1,900
- 3.9.5 SGN are requesting a contribution of £1,000 from Outer East and £1,000 from Inner East Area Committees.
- 3.9.6 SGN will be responsible for servicing, taxing and insuring the vehicle.
- 3.9.7 This proposal supports the following local improvement priorities of the Area Delivery Plan:
- An increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents.
 - Increase the number of vulnerable people helped to live at home

4.0 Implications For Council Policy and Governance

4.1 The details described in this report and its recommendations fit with existing Council policy and governance arrangements.

5.0 Legal and Resource Implications

5.1 There are no new legal implications arising from this report.

6.0 Conclusions

6.1 The report requests funding to support several projects across Outer East Wards.

6.2 The report provides details of expenditure to date with a breakdown of funding by Ward on **Appendix 1**.

7.0 Recommendations

7.1 Members are requested to approve funding for the following projects:

- Methley Festive Lights - £6,336
- Great Preston Cricket Club electrics - £6,000
- Garforth Miners Welfare Hall improvements - £2,000
- Summerhill Road Allotments - £2,700
- Athlone Rise Ginnel - £1,016
- CCTV in Micklefield - £5,000
- White Laithe Alleygating - £2,344
- CCTV St Mary's Church - £1,100
- Swarcliffe Good Neighbours - £1,000

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Report of the Director of Environment and Neighbourhoods

To: East (Outer) Area Committee

Date: 8th July 2008

Subject: Area Delivery Plan 2008-2011

Electoral Wards Affected:
All Outer East Wards

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

EXECUTIVE SUMMARY:

This report presents the Outer East Area Delivery Plan (ADP) for 2008-11 for approval. The report proposes that the ADP is structured to mirror the themes set out in the Leeds Strategic Plan, so as to ensure a local interpretation of those outcomes which are a priority to the area can be made and delivered against.

The report presents a detailed action planning and performance framework against which its proposed progress will be held to account at Area Committee.

1.0 PURPOSE OF THIS REPORT

1.1 This purpose of this report is to present the Outer East Area Delivery Plan (ADP) for 2008-11 for approval.

2.0 BACKGROUND AND MAIN ISSUES

2.1 In previous years the Area Delivery Plans have focused on agreeing, delivering and supporting actions to tackle local priorities, largely within the spheres of influence and responsibilities given by Area Function Schedules delegated to Area Committees from the Executive Board.

- 2.2 However, following a review of Area Management and District Partnership arrangements and the introduction of a new Strategic Plan for Leeds, there is the opportunity to widen the sphere of influence to capture local outcomes/ improvements delivered through partnership working as well as other council services (the delegation of further council functions to Area Committees is to be considered by Executive Board).
- 2.3 The aim is to turn the Area Delivery Plan in to a local interpretation of the Strategic Plan – with a focus on those strategic themes and outcomes most relevant to the area as agreed by the Area Committee. The strategic themes are:
- Culture
 - Enterprise and Economy
 - Learning
 - Transport
 - Environment
 - Health and Wellbeing
 - Thriving Communities
 - Stronger Communities
- 2.4 As Council Directorates and partners will be committed to developing and delivering services to meet the agreed strategic outcomes, the Area Committee has a valuable role to play in ensuring that those outcomes that are a priority in its area feature in local service planning and are fed into corporate planning and the budget setting processes.
- 2.5 The accountability of partnership working will no longer be at “District” level – it will be at Area Committee. It is important therefore that the framework of the ADP also enables the Area Committee to understand what outcomes partnerships are charged with delivering and how the Area Committee can measure their performance. This offers opportunity for a much greater involvement of Members in the work of area partnerships and it is proposed to formalise this through lead roles linked to the strategic themes.
- 2.6 There are additional sections of the ADP still in development including the Chair’s introduction; explanation of area management and Area Committee; a section giving commitment to equalities, cohesion and engagement; more detailed performance monitoring. The Area Committee is requested to delegate authority for approval of these sections to the Chair.
- 2.7 The action planning and performance framework presented in the ADP is not an easy read and may not enable Elected Members or the public to easily see which priorities are being addressed at a local level, what is being done and the progress that is being made.
- 2.8 To that end it is proposed that a public facing summary of the Area Delivery Plan be designed and produced. There are examples of good practice from other authorities based on a “neighbourhoods charter” style. This may be a mixture of a statement of the minimum local service delivery that should be expected in the area and a commitment to agreed improvements and specific local actions. Agreement is sought from the Area Committee to produce a similar document for Outer East for distribution at public places (e.g. libraries, doctor surgeries, schools etc.).

2.9 The final point to be made is that this should be seen as work in progress. The development of area partnership arrangements away from a District Partnership set up is in its early stages. Accountabilities of partner agencies to Area Committees through the Area Delivery Plan and a local neighbourhood's charter are being worked through.

3.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

3.1 There are no implications for the Council policy and governance.

4.0 LEGAL AND RESOURCE IMPLICATIONS

4.1 There are no legal implications.

5.0 CONCLUSIONS

5.1 The Area Delivery Plan 2008-2011 reflects a significant increase in the role and responsibilities of the Area Committee and its ability to influence how area priorities are being addressed to both make a difference locally and to contribute towards the city's strategic plan.

5.2 A challenge though will be to translate the language and format of strategically agreed outcomes to something that is easy to understand and relevant to a local level – so that the levels of service delivery and improvements in performance that are being aimed for are transparent at a local level. The development of complementary Neighbourhood Charters is suggested as an answer to this.

6.0 RECOMMENDATIONS

6.1 The Area Committee is asked to:

- a) approve the ADP as set out in appendix A
- b) approve the development and publishing of public facing summaries of the ADP in the form of "Neighbourhood Charters"
- c) delegate authority to the Chair to approve the remaining sections of the plan.

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Outer Area Committee - Area Delivery Plan 2008 - 11

Leeds Strategic Plan Theme - Culture

Theme leads: South East Area Management Team (Outer East) - Cllr Keith Parker

LSP Strategic Outcomes

P1 Increased participation in cultural opportunities through engaging with all our communities.

P2 Enhanced cultural opportunities through encouraging investment and development of high quality facilities of national and international significance

Actions

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
Enable more people to become involved in sport and culture by providing better quality and wider ranging activities and facilities.	None appropriate	NI 8 Adult participation in sport. NI 9 Use of public libraries. NI 10 Visits to museums and galleries. NI 1 Engagement in the Arts.	A1	Coaching in a variety of sports to be provided in all Outer East Leeds Primary Schools on	Commitment to fund in 2009 and develop partner support for funding schools	Commitment to fund in 2010 with further partner support	AMT	Well Being Funds have provided between	Project to work in all Outer East Primary Schools	Increasing young peoples participation in Sport	Q1&2 08/09	Q3&4 08/09
				Cricknet Coaching for 3 full weeks during the School summer holidays for all 8 to 15 year olds. Coaching by Yorkshire CCC and funded by Area	Continue to fund and promote as widely as possible	Continue to fund and promote as widely as possible	YCCC	Well Being Funds have commissioned Yorkshire County Crictet	Summer holiday coaching available to all 8 to 15 year olds.	Increasing young peoples participation in Sport		
			A3	Project development of additional football and rugby pitches in Methley	Work to provide new pitches, changing facilities and access and parking provision started and on site.	Project completed and new pitches and facilities being used.	Leisure	WBF Capital ;Football Foundation ;Rugby League	To provide additional sports playing facilities	NI8. More adults and young people participating in sport;improved sports provision.		
			A4	Provision of new rugby pitch at Fieldhead Carr in Whinmoor	Pitch ready for play	Potential to further develop sports facilities incorporating use of Fieldhead Carr Community Centre. This is subject to	E&N	WBF Capital	Improved playing facilities ; Increased numbers participating in sport	NI8. More adults and young people participating in sport;improved sports provision.		

A12	Summer reading challenge Team reads to be run in all libraries to encourage primary school children to keep reading in the summer holidays	Evaluate impact		Leeds Library and information Service					
A13									

Outer Area Committee - Area Delivery Plan 2008 - 11

Leeds Strategic Plan Theme - Enterprise and Economy

Theme leads: Jobs, Enterprise & Training Partnership; Cllr xxxx

LSP Strategic Outcomes

- P1 Increased entrepreneurship and innovation through effective support to achieve the full potential of people, business and the economy
- P2 Increased international competitiveness through marketing and investment in high quality infrastructure and physical assets, particularly in the city centre

Actions

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
Increased entrepreneurship and innovation through effective support to achieve the full potential of people, business and the economy			B1	Support to Vol. Orgs/ community enterprises aiming to create / help access employment	Support to Vol. Orgs/ community enterprises aiming to create / help access employment	Support to Vol. Orgs/ community enterprises aiming to create / help access employment	Voluntary Sector	WBF, Coalfield Regeneration Trust		Embedding entrepreneurial culture in deprived communities		Q3&4 08/09
			B2	Leeds Incapacity Employment Project - enterprising communities initiative	Leeds Incapacity Employment Project - enterprising communities initiative	Leeds Incapacity Employment Project - enterprising communities initiative	Job Centre, PCT			Number of people with MSK claiming incapacity benefit supported back into employment		
			B3	Training to front line staff on signposting people into employment			West Yorks. Enterprise Agency, Princes Trust.					

Outer Area Committee - Area Delivery Plan 2008 - 11

Leeds Strategic Plan Theme - Learning

Theme leads: District Children Leads Partnership; Cllr xxxx

LSP Strategic Outcomes

P1 Enhance skills of the current and future workforce through fulfilling individual and economic potential and investing in learning facilities

Actions

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION			
											Q1&2 08/09	Q3&4 08/09		
Enhance the skill level of the workforce to fulfill individual and economic potential		NI 163 Working age population qualified to at least level 2 or higher. NI 164 Working age population qualified to at least level 3 or higher.	C1											
			C2											
			C3											
			C4	Targeted work by Youth Service to engage NEET - (incl. provision of accredited courses)	Targeted work by Youth Service to engage NEET - (incl. provision of accredited courses)	Targeted work by Youth Service to engage NEET - (incl. provision of accredited courses)	Youth Service	Core						
			C5	Reducing exclusions and persistent absence- target hard to place young people.	Reducing exclusions and persistent absence- target hard to place young people.	Reducing exclusions and persistent absence- target hard to place young people.	Children's services	core		children returned to full time education				
			C6	Reducing exclusions work by identifying and working with young people who are 'hard to place'.	Identify new local provision with opportunities offered through the Inclusive Learning Strategy									
Improve learning outcomes for all 16 year olds, with a focus on narrowing the achievement gap	NI 102 Achievement Gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stage 2 and 4. DCFS Statutory Targets.			Targeted work by Youth Service to engage NEET - (incl. provision of accredited courses)	Targeted work by Youth Service to engage NEET - (incl. provision of accredited courses)	Targeted work by Youth Service to engage NEET - (incl. provision of accredited courses)								

Local Improvement Priorities	National Indicators (up to 35)	Leads Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
			C7	Work to reduce persistent absence by establishing a multi agency panel to better coordinate support for 8-15 year olds								
			C8	Research to explore "alternative provision" at Key Stage 3	Implement research results		Childrens Service	core		improved provision.		
Improve learning outcomes and skill levels for 19 year olds	NI 80: Achievement of Level 3 qualifications by the age of 19.		C9	Increase in the number of young people in education, training or employment by delivery of YS targets in learning and new opportunities in training			Youth Service	core		reduction in number of NEET's in Outer East.		
			C10									
			C11									
Increase the proportion of vulnerable groups engaged in education, training or employment	NI 117: 16-18 yr old who are not in education, training or employment (NEET).		C12	To develop more Youth Volunteering opportunities			youth service	core		increase numbers involved in youth work.		
			C13	To develop more youth partnership work with the voluntary sector and extended school			Youth Service	core		ensure young people get the best range of programmes as well as best value.		

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
			C14	Establish Education Area Management Boards to plan provision for young people not included in mainstream provision.			Childrens Services, Education Leeds	core	improve provision for those not in mainstream education	adrees traininf and education for vulnerable groups, hard to reach groups.		
			C15	Develop capacity of East Safeguarding Board to deliver Leeds Safeguarding Children Board Business Plan.			Childrens Services, Education Leeds	core	embed a safeguarding culture	reduce bullying, improve community safety.		
			C16	To better involve young people locally in decision making about youth work programmes and their community			Youth Service	core	better engagement; reduction in numbers not engaged.			
			C17	Completion of phase 2 Children Centres. consultation on Phase 3	Completion of Phase 3 consultation.							
			C18	Contribution of EASEL into the play & environment improvements (Halton Moor & Osmondthorpe)	Contribution of EASEL into the play & environment improvement	Contribution of EASEL into the play & environment improvements.						
			C19									

Outer Area Committee - Area Delivery Plan 2008 - 11

Leeds Strategic Plan Theme - Transport

Theme leads: City Development Directorate; CIlr xxxx

LSP Strategic Outcomes

P1 Increased accessibility and connectivity through investment in high quality, integrated transport influencing others and changing behaviours

Actions

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
Deliver and facilitate a range of transport proposals for an enhanced transport system.	NI 167 (Congestion - average journey time per mile during the morning peak). Possible MAA (possibly add 167 or 177).		D1	Support initiatives to promote cycling networks in Outer East eg Kippax & Garforth, Halton initiative			Highways Agency	core				
			D2	Completion of East Leeds Link Road making better connections from Outer East to Inner		Work starts on Manston Link at Thorpe Park	Highways Agency, Highways LCC	Gov't Funds, LCC capital				
			D3									
Improve the quality, use and accessibility of public transport services in Leeds.	NI 177 Local bus passenger journeys originating in the authority area.	To be developed.	D4									
			D5									
			D6									
Improve the condition of the streets and transport	NI 169 (Non-principal classified roads		D7									

<p>infrastructure by carrying out a major programme of maintenance and improvements.</p>	<p>where maintenance should be considered).</p>		<p>Improve road safety for all our users, especially motor cyclists and pedal cyclists.</p>	<p>NI 47 (people killed or seriously injured in road traffic accidents).</p>	<p>D10 Area Committee provides funding for small localised project to improve road safety for cuclists eg barriers in East Garforth to ginnels</p>							

Outer East Area Committee - Area Delivery Plan 2008 - 11

Leeds Strategic Plan Theme - Environment

Theme leads: Local Tasking Partnerships; Environment Action Teams & Wardens; Cllr xxxx

LSP Strategic Outcomes

P1 Reduced ecological footprint through leading the response, influencing, mitigating and adapting to environmental and climate change.

P2 Cleaner, greener and more attractive city through effective environmental management and changed behaviours

Actions

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
Increase the amount of waste reused and recycled and reduce the amount of waste going to landfill.	NI 192 Household Waste Recycled and composted.		E1	Educational programme on recycling in schools and community events	Educational programme on recycling in schools and community events	Educational programme on recycling in schools and community events	Streetscene, Neighbourhood Wardens	core, WBF	involve children and communities at large	increased rates of recycling		
			E2	Increase the amount of waste reused and recycled by ALMO tenants (£320k available to work in partnership with Area Panels)		ALMO	ALMO Budget	Improve environment on LCC Housing Estates	Community involvement in environmental projects; improved environment			
			E3	Roll out brown bins for gardens . 72,000 this year	A further 100,000 brown bins distributed							
Undertake actions to improve our resilience to current and future climate change.	NI 188 (adapting to climate change)		E4	Action on poor insulation in private sector	Action on poor insulation in private sector	Action on poor insulation in private sector	EHS	core	target older property, deprived communities	reduced carbon footprint of dwellings		

Outer Area Committee - Area Delivery Plan 2008 - 11

Leeds Strategic Plan Theme - Health and Wellbeing

Theme leads: Health & Social Care Partnership; Cllr xxxx

LSP Strategic Outcomes

- P1 Reduced health inequalities through the promotion of healthy life choices and improved access to services
- P2 Improved quality of life through maximising the potential of vulnerable people by promoting independence, dignity and respect
- P3 Enhanced safety and support for vulnerable people through preventative and protective action to minimise risks and wellbeing

Actions

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
Reduction in the number of people who smoke.		Develop additional local indicator around narrowing the gap between most deprived 10% SOAs and rest of Leeds.	F1	multi agency campaign before Christmas and New Year in the worst 10% SOAs (AMT involvement in National Non-smoking Days)	multi agency campaign before Christmas and New Year in the worst 10% SOAs (AMT involvement in National Non-smoking Days)	multi agency campaign before Christmas and New Year in the worst 10% SOAs (AMT involvement in National Non-smoking Days)	PCT	core			Q1&2 08/09	Q3&4 08/09
			F2	Support to Youth Service led healthy lifestyles programmes.	Support to Youth Service led healthy lifestyles programmes.	Support to Youth Service led healthy lifestyles programmes.	Youth Service	core				
			F3									
Reduce rate of increase in obesity and raise physical activity for all.	NI 57 Children & Young People's participation in high-quality PE and sport.		F4	Commission a full programme of summertime activities in each Ward	Commission a full programme of summertime activities in each Ward	Commission a full programme of summertime activities in each Ward						

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
			F5	Provide additional sports coaching throughout year at all primary schools in Outer East	Provide additional sports coaching throughout year at all primary schools in Outer East	Provide additional sports coaching throughout year at all primary schools in Outer East						
				implementation of national PE and sport strategy to provide 5 hrs sporting opportunities for 15-16 year olds and 3 hrs for 16-19 year olds.	analyse progress and identify where partner contributions can remove barriers and add capacity.		childrens services	core	reduce obesity, improve health	increase the numbers and hours of physical activity.		
				work closely with Local Sports Alliance to assess how transition from school to adult sport activity can be improved.	analysis of local sports clubs to ensure opportunities, advice, guidance for young people.		Childrens Services, Sports Alliance	core	reduce obesity, improve health	increase the numbers and hours of physical activity.		
			F6	Deliver training and provide development support for Walking for Health activity in East Leeds	Deliver training and provide development support for Walking for Health activity in East Leeds	Deliver training and provide development support for Walking for Health activity in East Leeds	WFH	various sources including WBF				
			F7	Support to Youth Service led C-card programme.	Support to Youth Service led C-card programme.	Support to Youth Service led C-card programme.	Youth Service	core				
Reduce teenage conception and improve sexual health.	NI 112 Under 18 conception rate.		F8	Work to reduce teenage pregnancies through Children Service								

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
			F9									

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION		
											Q1&2 08/09	Q3&4 08/09	
Increase the number of vulnerable people helped to live at home.	NI 141 No. of vulnerable people achieving independent living.	NI 136 People supported to live independently through social services (all ages).	F10	Support Neighbourhood Network schemes to develop initiatives that encourage elderly independent living.	Support Neighbourhood Network schemes to develop initiatives that encourage elderly independent living.	Support Neighbourhood Network schemes to develop initiatives that encourage elderly independent living.	Social Services	Soc Servs Grant, WBB, various community funds		Reduce rates of admissions to residential care			
			F11	Provision of 13 Luncheon Clubs for elderly in Outer East	Increase provision of clubs	Increase provision of Clubs	Social Services through elderly support networks	WBF, Soc Servs Grants	Increase numbers attending	Reduce rates of admissions to residential care			
			F12										
			F13										
			F14										
Embed a safeguarding culture for all.		Either APA dataset indicator: KIGS CH39: Children looked after per 10,000 population aged under 18 Or No. of looked after children and young people.	F15										
			F16	Deliver Safety Rangers prog.to yr5 pupils			EH with fire service, police & school nurses						
			F17	Fire Safety message at all Community Galas			AMT with fire service,						
				Leeds Learning Federation and partners develop a plan to work with new migrant communities to develop services and interaction.									

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
			F18	2 Community Events to be held in every Ward each year.	2 Community Events to be held in every Ward each year.	2 Community Events to be held in every Ward each year.	AMT				Q1&2 08/09	Q3&4 08/09

Outer Area Committee - Area Delivery Plan 2008 - 11

Leeds Strategic Plan Theme - Thriving Communities

Theme leads: District Housing Partnership; JE&T Partnership, Divisional Community Safety Partnership; Cllr xxxx

LSP Strategic Outcomes

- P1 Improved quality of life through mixed neighbourhoods offering good housing options and better access to services and activities
- P2 Reduced crime and fear of crime through prevention, detection, offender management and changed behaviours
- P3 Increased economic activity through targeted support to reduce worklessness and poverty

Actions

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION		
											Q1&2 08/09	Q3&4 08/09	
Increase the number of "decent homes"		NI158 Percentage of ALMO and private sector homes meeting decent homes standard.	G1	Carry out decent homes improvements across AVH estates in Outer East.	Strive towards 100% completion of decency by 2011	complete decency programme: 100% of all ALMO homes achieved decency standard and maintained at decency level.	AVH	Decent Homes funding.	Reach 100% decency by March 2011. April 2008 at 80%.	NI158 All homes wind, watertight, warm and in good condition		Q3&4 08/09	
			G2	environmental health grants in the private sector	EHS strive towards improving decency in private sector		EHS	£800k available city-wide, most will be spent in east/north east	Increase decent homes in private sector	NI158 Increase number of grants in private sector to improve decency.			
			G3	Environmental health enforcement actions: a) action against landlords;			EHS	core funds	improve private sector property; target poor landlords	NI 158 increase numbers of decent homes			
			G4	EASEL project; Allerton Bywater Millennium Village	Monitor number of affordable homes provided in EASEL, AB etc	Monitor number of affordable homes provided in EASEL, AB etc							
			G5	Strategy being developed by E&N strategic landlord.									

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
			G6	EH enforcement to bring property back into use by compulsory purchase etc			EHS	£800k available across the city				
Reduce the number of people who are not able to adequately heat their homes	NI 187 Tackling fuel poverty - people receiving income based benefits living in homes with a low energy efficiency rating	reduction in number of households experiencing fuel poverty across East Leeds.	G7	Deliver targeted events to identify vulnerable individuals such as at Older Persons Week			PCT					
			G8	Decent homes improvements to meet SAP ratings.	Decent homes improvements 90 % to meet SAP ratings.	Decent homes improvements 100% to meet SAP ratings.	AHH	100% of properties to meet SAP rating by March 2011	All homes managed by AVH to meet SAP requirement.			
			G9	Develop a targeted fuel poverty programme in cooperation with elderly groups	implement the fuel poverty scheme		EHS		reduction of number of people in fuel poverty.			
			G10	Expansion of Credit Union Offices into Garforth and Halton Moor			Leeds Credit Union		Reduce debt			
			G11	providing information, advice and guidance through a variety of methods								
			G12	Training health professionals in signposting to advice services			PCT	core funds of PCT	developmental work in East Leeds	reduce debt		

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1 & 2 08/09	Q3 & 4 08/09
Reduce crime and fear of crime	NI 16 Serious acquisitive crime rate. NI 20 Assaults with injury crime rate.	Support Victims of hate crime and reduce risk of victimisation; reduce violent crime; reduce acquisitive crime.	G13	Expansion of CCTV in Outer East Leeds; 'Tasking Team' arrangements; manning Neighbourhood Warden Scheme;	No further CCTV expansion expected. All other arrangements in place to continue and to improve	Continued development with regular evaluation of effective ways of working.	DCSP, AMT	core funds, Safer Leeds, Well Being Budget. Each Tasking Team has £10k per annum	Reduction in crime and fear of crime	Reduction in crime and fear of crime		
			G14	Hate Crime Action Group to tackle issues in Halton Moor & Osmondthorpe; identify and target perpetrators of hate crime.	Continue to tackle serious problems in this specific location with additional resources		DCSP, Hate Crime Group	Safer Leeds	Reduce Hate Crime	Reduce Hate Crime		
			G15	Managing Neighbourhood Wardens to assist in various operations and provide intelligence	Acquire additional funding to increase Warden Service and cover.	Continue to manage and develop Neighbourhood Warden Service.	AMT	Core funds, Well Being Budget	All Outer East areas to have a Warden cover.	All Outer Areas to have Warden cover.		
			G16	Continue to provide financial support for additional security at vulnerable building as has happened in 07/08 such as community centres, vulnerable shops, key buildings.			AMT, AVH, other partners	Well Being Budget	Improve security at key buildings	Reduce crime to community facilities		
			G17	Various target hardening projects including smartwater	Continue to target high crime areas.			WYP, Safer Leeds	Reduce burglary	Reduce burglary		

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1 & 2 08/09	Q3 & 4 08/09
Reduce offending from drugs and alcohol to individuals and society	NI 30 Re-offending rate of prolific and priority offenders.	YOS - first time entrants an positive activities Pls to be used as local measures	G18	Offender Management programme at NE Leeds Police Division				WYP	Reduce re-offending			
			G19	Early intervention projects to prevent offending such as Signpost in Micklefield and Swarcliffe.				DCSP	Reduce re-offending			
			G20	Targetting of prolific offenders through systems such as 'tasking' working with Signpost, PAPP, Youth Service, Soc Servs					WYP	Reduce re-offending		
	NI 40 Drug users in effective treatment.	To be developed re: alcohol.	G21	Engage those involved in grugs through GP interventions at clinics				PCT	Reduce drug misuse	NI1		
			G22	Continue to use the DPPO in Garforth to prevent street alcohol misuse and evaluate its effectiveness	Consider expansion of DPPO boundary to incorporate other parts of Outer East			WYP	Reduce alcohol related nuisance			
			G23	deliver group sessions on basic alcohol awareness to young people.				WYP				

Local Improvement Priorities	National Indicators (up to 35)	Leads Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION			
											Q1 & 2 08/09	Q3 & 4 08/09		
Reduce anti-social behaviour	N 24 Satisfaction with the way the police and local council dealt with anti-social behaviour.	Tackle ASB through a combination of prevention, diversion and enforcement activities. Improve public reassurance and the fear of crime by actively communicating, engaging and involving local people.	G24	all young people to be screened for substance misuse and specialist intervention provided when arrested in NE Division.				WYP						
			G25	Various initiatives such as test purchasing in off licences to prevent underage purchase of alcohol	Introduce other initiatives to address underage drinking			WYP	Reduce alcohol related nuisance					
			G26	Tasking arrangements across whole of Outer East Leads to tackle ASB	Continue to develop tasking as a tool,	Continue to develop tasking as a tool,	Tasking Partnership	WBF, Safer Leads	Reduce ASB					
			G27	use a range of tools for tackling ASB such as ASBO's, ABC's, Dispersal orders, parenting classes, crack house	continue to use a variety of methods to tackle ASB	continue to use a variety of methods to tackle ASB	DCSP		Reduce ASB					
			G28	targeted rolling programme of crime and grime initiatives such as operations champion, banrock and brooklyn			DCSP		Reduce crime					
			G29	More support for victims of ASB.	Continue to improve support for victims		DCSP	core	successfully engage those suffering ASB	Reduce levels of ASB; increase satisfaction of complainants				

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION		
											Q1 & 2 08/09	Q3 & 4 08/09	
			G30	Carry out intelligence mapping crime surveys			DCSP	Safer Leads	Greater knowledge and anticipation of crime hotspots	Improved intelligence			
			G31	West Yorks Police Authority's public perception survey will provide robust data at NPT level and track perception of crime, ASB and confidence in Policing.			DCSP	WYP	Better engagement with community and involvement in tackling crime; greter understanding of partnership oapproach to solving these issues				
			G32	Community Pay back scheme funded by Area Committee in Outer East. Consult with communities and residents to identify issues needing to be addressed by this team.				AMT,WYP					

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION			
											Q1 & 2 08/09	Q3 & 4 08/09		
			G33	support for young people through the safer schools partnership between young people and services; targeted early preventative schemes; targeted diversionary programmes.										
			G34	Increase publicity surrounding individuals served with ASBO's				Safer Leeds	Greater intelligence from community on breaches.					
Reduce worklessness across the city with a focus on deprived areas	NI 152 working age people on out of work benefits. NI 153 working age people claiming out of work benefits in the worst performing neighbourhoods. NI 150 Adults in contact with mental health services in employment.		G35	Job Centre Plus working with adults to provide support in getting them back into work				JCP						
			G36	Various training initiatives at colleges to get NEET's back into training eg intensive courses at Leeds College of Building					Training					
			G37	Job Centre Plus to ensure offenders or those at risk are identified and helped into settled accommodation, employment, education or training.										

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION		
											Q1 & 2 08/09	Q3 & 4 08/09	
Reduce the number of children in poverty	NI 116 Proportion of children in poverty. Further work being undertaken to confirm inclusion.		G38	Increase provision of affordable child care									
			G39	Supporting low income families into employment									
			G40	Childrens Services to provide tailored packages of support									
Develop extended services, using sites across the city, to improve support to children, families and communities	NI 88 Number of Extended Schools.		G41	Support Outer East extended services clusters to provide access to school facilities including summer programmes	Continue to support and extend these programmes	Continue to support and extend these programmes	Educ Leeds Extended Schools	extended schools, WBB	Target set in School Cluster Plan	Expand use of school services; increase numbers using them			
			G42	Linking Schools into vocational educational projects eg Garforth Community College Hair and Beauty			Education Leads						
			G43	Proposal for partnership work with Brigshaw and Garforth Colleges for vocational building project			Education Leads		Educ Leads				

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION		
											Q1&2 08/09	Q3&4 08/09	
reduce bullying and harrasment			G44	Promote and implement Leeds anto bullying strategy and support children in valuing equality and diversity			Childrens Service	core funds	strategy to be in place in all East Leeds Schools	gain the required standard			

Outer Area Committee - Area Delivery Plan 2008 - 11

Leeds Strategic Plan Theme - Stronger Communities

Theme leads: Area Management Team; Cllr xxxx

LSP Strategic Outcomes

- P1 More inclusive, varied and vibrant neighbourhoods through empowering people to contribute to decision making and delivering local services
- P2 Improved community cohesion and integration through meaningful involvement and valuing equality and diversity

Actions

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION			
											Q1&2 08/09	Q3&4 08/09		
An increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents.		NI 6 Participation in regular volunteering. NI 10 Young people's participation in positive activities.	H1	Supporting local elders groups to attract volunteers for luncheon clubs, days out etc			Adult Services	WBF				Q3&4 08/09		
			H2	Thorpe Park Project with High Schools - business links to schools			Education Leads		All high schools have link with at least 1 business on Thorpe Park.					
			H3	Older Peoples Events Week in September 2008				AMT	WBF					
			H4	2 Community Events per year in each Ward in Outer East Leeds under Area Committee structure				AMT	WBF					
			H5	participatory budgeting/being piloted in South and West			Roll out participatory budgeting to other areas.	AMT	WBF					
An increase in the number of local people that are empowered to have a greater voice and influence over local decision making and a greater role in public service delivery.	NI 4 Percentage of people who feel they can influence decisions in their locality.													

Local Improvement Priorities	National Indicators (up to 35)	Leeds Performance Indicator	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Target	Action Outcome	PROGRESS AGAINST ACTION	
											Q1&2 08/09	Q3&4 08/09
			H6									
Enable a robust and vibrant voluntary, community and faith sector to facilitate community activity and directly deliver services		NI 7 Environment for a thriving third sector.	H7	Well Being funds set aside to support community events and galas across the area eg Garforth, Kippax, Halton Moor, Manston Park								
			H8	Well Being Small Grants Budget (up to £500) for community projects - up to 20 per year	Well Being Small Grants Budget (up to £500) for community projects - up to 20 per year	Well Being Small Grants Budget (up to £500) for community projects - up to 20 per year	AMT	WBF	Up to 20 Local Community Projects established	Increase community engagement. Provide additional activities		
			H9									
An increased sense of belonging and pride in local neighbourhoods that help to build cohesive communities	NI 1 Percentage of people who believe people from different backgrounds get on well together in their local area.	Develop local indicator around the prevention of all forms of violent extremism.	H10	Project work with Garforth Lions on environmental projects								
			H11	Annual Outer East Events week to celebrate older peoples contribution								
			H12									



Originator: Martin Hackett

Tel: 3950705

Report of the South East Area Manager

East Outer Area Committee

Date: 8th July 2008

Subject: Town & District Centre Regeneration

**Electoral Wards Affected:
All Outer East Wards**

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

Leeds City Council has established a capital budget of £11.75 million to regenerate town and district centre's.

This report updates Members on the current status of the projects in Outer East Leeds.

1.0 Purpose Of This Report

- 1.1 This report will update Members on the current status of the 5 East Leeds Town and District Centre (T&DC) proposals.
- 1.2 The report will also update Members on specific elements and anticipated timescales within each scheme.

1.0 Background Information

- 2.1 In late 2005 LCC announced a capital budget of £5 Million to regenerate town and district centre's. This was later raised to £11.75 million.
- 2.2 In East Leeds 5 submissions were made. These are :
 - Garforth Main Street
 - Halton Village
 - Kippax High Street
 - Fieldhead Carr (Whinmoor)
 - Cross Gates
- 2.3 A Strategic Design Alliance was established to support Area Management with proposals. This Alliance was made up of LCC Architects and Jacobs-Babtie, design consultants from the private sector.
- 2.4 During summer 2006 exhibitions were held at all 5 locations with illustrations of proposals displayed. Both attendance and feedback from all these events was very good.
- 2.5 A date in late August 2006 was set for officers to submit bids. In East Leeds the combined cost of the 5 schemes was just over £5 million. Across the city the combined cost of all schemes was over £16 million. As a result officers were required to down-size bids.
- 2.6 In East Leeds the 5 schemes were slimmed down, with Member consultation generally through e mail exchange, until the bids combined total was nearer £2.2 million.

3.0 Main Issues

- 3.1.1 **Kippax High Street.** This project was approved in October 2006. The project was split into 2 phases with Phase 1 to create a seating and viewing area to the rear of the High Street. This work was completed in September 2007.
- 3.1.2 Phase 2 of the project included new paving to the shop forecourt area near Cross Hills roundabout; DDA improvements to a second shop front area; creating a communal garden at Cross Hills; street furniture enhancement. This phase of the work started in January 2008 and completed early June 2008. This project is therefore now complete other than having a 12 months defects period.

3.2.1 **Halton Village.** This project was approved in 2006. This project is also phased:

- Phase 1 – installation of 3 CCTV cameras linked to LeedsWatch – this has been completed.
- Phase 2 – Improvements to the library and greenspace around Dial House.
- Phase 3 – paving, railings, street furniture etc. This work has been deferred until the completion of the East Leeds Link Road.

3.2.2 **Phase 2.** The contract has been let to MD Construction Services (Bradford) Ltd. The proposed schedule is:

- Start on site 30th June 2008
- Completion – 18 August 2008

3.2.3 **Phase 3.** It was felt prudent to delay the highway works at Halton Village until after the completion of East Leeds Link (ELL) for the following reasons:

- With the closure of Pontefract Lane more traffic would be diverted to the A63 and therefore any roadworks on the A63 and other alternative routes should be minimised.
- When it is opened in October 2008, East Leeds Link will become the A63 and Selby Road will be downgraded. The Traffic Engineering section is considering what (if any) additional measures need to be introduced on Selby Rd to discourage through traffic.
- Due to a planning condition it is necessary to improve the signals in Halton to allow access to the new Lidl development. Although it would have been preferable for these works to be delayed until completion of ELL this has not been possible.

3.3.1 **Garforth Main Street.** This project was approved in April 2007. This project is also phased:

- Phase 1 – improvements to key building (Miners Welfare Hall) and renewal of street lights in enhanced style
- Phase 2 – remainder of programme which includes street furniture and gateway features

3.3.2 Phase 1 commenced on 14 January 2008 and work to the Miners Welfare Hall completed in mid - March. At the time of writing this report work to install the feature style street lights had not yet commenced.

3.3.3 Phase 2 of the work was expected to start in late May of 2008. A legal issue concerning the ownership of land on Main Street has caused a delay with this project and at the time of writing this report this issue had not been resolved. It is however anticipated that the project will be on site in August and September 2008.

- 3.4.1 **Cross Gates.** This project has been approved and is split into 3 phases:
- Phase 1 - CCTV on Station Road and Austhorpe Road.
 - Phase 2 - Roundabout landmark feature.
 - Phase 3 – street furniture, feature lighting, railings etc.
- 3.4.2 The CCTV installation commenced in early January 2008 and is still on site.
- 3.4.3 The landmark feature on Cross Gates roundabout was approved by Asset Management Group (AMG) in early 2007 based upon the estimated costs provided by the Strategic Design Alliance of £47,000. This work was tendered in November 2007 but the lowest tender returned came back at over double the estimate.
- 3.4.4 The dramatic cost increase was due to an underestimation by SDA of the lighting cost which equates to 50% of the lowest tender price received.
- 3.4.5 Asset Management Group (AMG) agreed to increase the funding for this project at its meeting in April. However, it later transpired that there is also potentially a substantial maintenance responsibility that will have to be met for this feature. Details of potential maintenance are provided on **Appendix 1**. It is important to note that the maintenance costs outlined in appendix 1 are 'worst case scenario' and in reality it is unlikely that maintenance over 10 years will be anywhere near this figure. Despite this Highways feel that they cannot accept this potential maintenance responsibility and as a result Outer East Area Committee have been asked by AMG to consider underwriting this cost.
- 3.4.6 Phase 2 of this project included the renewal of flags to the forecourt areas in front of the shops on Austhorpe Road, which are privately owned. AMG has decided that this work could only progress if the owners made a contribution towards this cost. A consultation exercise was carried out in June and July 2007. Only a small number of owners were prepared to contribute towards the cost of this improvement.
- 3.4.7 AMG has decided that where work is carried out on private land it cannot progress without a financial contribution of up to 50%.
- 3.4.8 AMG has approved the remainder of the final phase of the scheme and this will be put out to tender in late July 2008.
- 3.4.9 The anticipated start dates for the remaining phases are:
- Phase 2 (roundabout feature) to start 1st September 2008 and will last 6 weeks. Highways wanted the work to start after the Leeds Festival to avoid traffic problems.
 - Phase 3 – anticipated start date end of September 2008.
- 3.5.1 **Fieldhead Carr (Whinmoor).** This project was not approved.

4.0 Implications for Council Policy and Governance

4.1 The details described in this report and the recommendation fits with existing Council policy and governance arrangements.

5.0 Legal and Resource Implications

5.1 There are no new legal implications arising from this report.

5.2 There are financial implications for future CCTV revenue costs in Halton and Cross Gates which has been previously been agreed by Area Committee.

5.4 There are financial implications for Area Committee resulting from the Cross Gates landmark Feature. Area Committee will be asked to accept responsibility for maintenance for a 10 year period.

6.0 Conclusions

6.1 The main issues for consideration in this report relate to:

- The progress of each scheme
- Maintenance implications for the landmark feature.

7.0 Recommendations

7.1 Members are requested to note this report and raise any questions.

7.2 Members are requested to agree future maintenance of the landmark feature for a 10 year period.

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Appendix 1 to T&DC Report July 2008

NB. It should be noted that the maintenance detailed here is over a 10 year period.

	Quant	Unit	Rate	Total
Description				
Allow for gates painting and maintaining (One maintenance visits per 5 years @ £500 ea.)	2	item	500.00	1,000.00
Allow for electrical maintenance (Two maintenance visits per year @ £500 ea.)	1	item	10,000.00	10,000.00
Allow for a complete set of new lightbulbs over a ten year period	1	item	30,000.00	30,000.00
Sub-Total				41,000.00
Prelims 5%	1	item	inc	2,050.00
Sub-Total				43,050.00
Allowance for uplift over 10 years 7.5% (based on compound interest over 10yr period)	1	item	inc	3,228.75
Total Maintenance Costs				£ 46,278.75

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Originator: Dave Richmond

Tel: 22 43040

Report of The Director of Environment and Neighbourhoods Directorate

Meeting: Outer East Leeds Area Committee

Date: Tuesday 8th of July 2008

Subject: Area Manager's Update Report

<p>Electoral Wards Affected:</p> <p>All Outer East Wards</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

EXECUTIVE SUMMARY

This report identifies a range of activity which has been undertaken in recent months by the Area Management Team and/or in conjunction with others.

1.0 PURPOSE OF THIS REPORT

1.1 This report provides an update from the Area Manager on the work of the Area Management Team since the last Area Committee meeting, allowing the opportunity for members to request further information or make comment.

2.0 CLEANER GREENER NEIGHBOURHOODS

2.1 Environmental Projects

2.1.1 Garforth Welcome Stones (funded by Outer East Area Committee) have now been installed at the 3 main entrances into Garforth. Garforth Residents Association and Garforth Lions have expressed an interest in creating small gardens around the stones in preparation for Garforth being involved in the 'in bloom' competition.

2.1.2 Work started in June to replace the redgra surface at Fieldhead Carr (Whinmoor) sports pitches with grass. The work will take approximately 8 weeks but will not be

playable until summer 2009. This project came out of the North Whinmoor Forum and is funded by Area Committee capital funds and Section 106.

2.1.3 There were several community clean ups during this period across the Outer East area which are detailed below:

- **Whinmoor** - Coal Road Clean up on 4th of June 2008 organised by Neighbourhood Warden. The outcomes included an area notorious for fly tipping being cleared up with help from 8 community volunteers and support from Probation Services.
- **Micklefield** – clean up of Garden Village on 3rd of June 2008 organised by the Parish Council and Neighbourhood Warden. The outcomes included having this pre-war estate tidied up with 10 local volunteers recruited to help.
- **Cross Hills (Kippax)** – this community clean up was organised by the Neighbourhood Warden on 5th June 2008. The outcomes included a clean sweep of the area with at least 10 local volunteers recruited to help.
- **Osmondthorpe Action Day** – this clean up was organised by the Neighbourhood Warden with support from estate caretakers employed by ENE Homes. The outputs included a tidy up of the whole estate but there were no local volunteers involved.
- **Summerhill Road (Garforth)** – this clean up was organised by the Neighbourhood Warden on 29th of May 2008. It attracted a small number of local volunteers and helped tidy up a litter strewn street.

2.1.4 The 'Community Payback Scheme' that provides a dedicated team for Outer East Leeds funded by Area Committee carried out a number of jobs across the area. Some examples of the work that has been completed since April 2008 are listed below:

- Paint inside of **Whinmoor** Bowling Club, Hebden Approach – Cross Gates and Whinmoor Ward - application from Mike Weaver, Neighbourhood Warden.
- Clear overgrown footpath to Woodland Croft and Appleton Lane in **Kippax** of vegetation to enable wheelchair and pushchair users to use the path; also clear rubbish caused by fly tipping – Kippax and Methley Ward – applied for by Ronald Shaw, Kippax Parish Council.
- Deliver leaflets on behalf of local agencies to 1000 dwellings in **Osmondthorpe** estate as part of a multi agency tasking operation. – Temple Newsam Ward – applied for by Steve Lake – Re-new
- Corner of Railway Bridge, Great North Road, Micklefield – the flower bed needed raising by edging with railway sleepers, cut sleepers and secured them in place – Kippax and Methley Ward – applied for by Carolyn Walker, **Micklefield** in Bloom
- Churchyard at St Mary's Church, Station Road, Allerton Bywater – had grass cut, strimming around the gravestone and tidy up churchyard. – Kippax and Methley Ward – applied for by Steve Murray, Chair of **Allerton Bywater** Parish Council
- Trees have been cut back, hedges removed and rubbish removed at Whitehouse Lane and Aberford Road picnic area, **Swillington** – Garforth and Swillington Ward – applied for by Inspector E. Belton, West Yorkshire Police

- Clearing the banking at Cock Beck, **Manston** of litter and general waste – Cross Gates and Whinmoor Ward – applied for by Nathan Vaughn, Neighbourhood Warden

3.0 INVOLVING COMMUNITIES

3.1 Older Peoples Event Week

- 3.1.1 The project team responsible for delivering this week of events started meeting in April to organise the activities for this year. The team is led by Area Management but also includes representatives from Aire Valley Homes, Neighbourhood Wardens, several voluntary organisations supporting elderly people and a number of local volunteers.
- 3.1.2 The main purpose of the project is to acknowledge the contribution older people have made and continue to make in our communities. This acknowledgement is through providing a social outlet and some entertainment. However, it also provides us with an opportunity to engage with older people and provide advice and assistance on a range of services that are there to help them with information stalls provided by Aire Valley Homes, WY Police, the Fire Service, Social Services, Garforth Lions, Neighbourhood Elders Team etc.
- 3.1.3 The Dates and venues for this year are:
- Monday 22 September – Cross Hills Court, Kippax
 - Tuesday 23 September – St Gregory's Youth & Adult Centre, Swarcliffe
 - Wednesday 24th September – Great & Little Preston Village Hall
 - Thursday 25th September – Christ Church Hall, Halton
 - Friday 26th September – Garforth Miners Welfare Hall
- 3.1.3 Entertainment will be provided by local school choirs; a pantomime will perform at some of the events; Studio La Pointe Dance School will perform in Garforth. As well as providing entertainment, this type of work delivers community cohesion outputs in the form of inter-generational work.
- 3.1.4 Transport will be available for those that require it. There will be a variety of stalls providing information and advice as well as the regular features of bingo, awards, buffets etc.

3.2 Other Community Events, Gala's and activities 2008

- 3.2.1 Outer East Area Management have been involved in or have helped secure funding from Area Committee for the following events in the area this summer:
- Kippax Gala – 22nd June 2008
 - Halton Moor & Osmondthorpe Gala – 21st June 2008
 - Garforth Arts Festival – 24th June to 5th of July 2008
 - Cross Gates (Manston) – 28th June 2008

3.3 Community Centres

- 3.3.1 Work is ongoing to develop and help set up a community group to take on the management of Fieldhead Carr Community Centre. A survey of local community and voluntary groups has been carried out to get their views on how they would like to see this centre develop. At the time of writing this report an analysis of the survey returns was being carried out.
- 3.3.2 A working group made up of officers and Ward Members will be set up to progress issues relating to the management and charging policies of community centres that will become the responsibility of Area Committees.

4.0 MORE FOR YOUNG PEOPLE

4.1 Cricket Coaching

- 4.1.1 Outer East Area Committee has provided funding to bring cricket coaches in from Yorkshire CCC to help coach youngsters in the 9 years to 15 year age group. A week of cricket coaching took place in Methley over the half term school break and there will be 2 weeks of coaching during the summer holidays with week 1 in Kippax w/c 4th of August 2008 and week 2 in Whitkirk w/c 11th August 2008.
- 4.1.2 All Schools have been contacted about this project and have been asked to divulge this information to its pupils and parents of pupils.

4.2 Activities for young people

- 4.2.1 Youth Service in each of the 4 Outer East Wards provided a number of activities for young people with funding from Area Committee to support this work. The work will continue during the summer holidays and includes diversionary work, fun activities, confidence building etc. High Schools in each ward will provide pupils with detailed information on programmes and how to access them.

4.3 Outer East Sports Project 2008

- 4.3.1 This is the third year that Outer East Area Committee has funded a school sports project in the area. This year the project will see Sport Development Unit staff working in schools to create pathways for children to participate in a range of sports at school and continue to participate in sport at community sports clubs local to them.
- 4.3.2 To help sustain activity and provide opportunities to develop volunteers and coaches for the future, a need to engage senior high school pupils in leadership and coaching education courses has been developed.
- 4.3.3 The 2006 and 2007 projects concentrated on curriculum coaching and inter school festivals. In 2008 the project will concentrate on curriculum coaching, coaching education for high school pupils and staff, links to existing clubs and the creation of new out of school provision
- 4.3.4 The objectives of the course are:
- To run leadership and coach education courses for year 10 and 12 pupils, teachers and leisure centre staff.
 - To develop sustainable links between schools and community sport clubs.

- To establish new out of school sport and physical activity opportunities.
- To promote out of school sport and physical activity opportunities.

4.3.5 The project outputs will be measured as follows:

- By enrolling on one or more of these courses at a local venue it will increase student employability before plunging into the job market.
- It will empower students, teachers and leisure centre staff to become more confident with delivering sporting activities with the community.
- It will provide opportunities for new community sports clubs within the local areas at schools or leisure centres.

5.0 REGENERATING AREAS

5.1 Town & District Centre Regeneration

5.1.1 A report on Town & District Centre Regeneration in Outer East is on the agenda.

5.2 Micklefield Regeneration Forum

5.2.1 The bid by Micklefield Parish Council on behalf of the Micklefield Regeneration Forum was successful in securing funding for a skatepark in Micklefield. The funding has been obtained from the Grantscape Community Fund (Caird Barden landfill tax).

5.2.2 The Forum agreed the final designs for the entrance feature to Peckfield Business Park. Work is anticipated to commence in September 2008. This work is funded through the £250k obtained from Yorkshire Forward to help regenerate this former mining village.

5.3 Intensive Neighbourhood Management (INM)

5.3.1 Osmondthorpe and Halton Moor Gala day, funded by Outer East Area Committee and organised through the Intensive Neighbourhood Management arrangements is taking place on the 21st of June. This event is in its second year and it is hoped it will be double the size of last year's successful event. Support will be provided by Neighbourhood Wardens working in Outer East Leeds.

5.3.2 Neighbourhood Tasking Meetings - the INM team co-chair these meetings with the NPT Inspector for the Temple Newsam Ward. They have delivered Operation Champion (April 2008); purchasing of burglary reduction equipment for the area (Smartwater); funded a Police crack down of off licences and under age drinking; funded the installation of CCTV equipment to target problem areas; run multi agency operations to tackle crime and ASB in the area. Details of some of the outputs have been:

- 8 off licences visited where test purchases were carried out: of these 2 failed
- 160 'smartwater' kits fitted to domestic properties in Halton Moor & East Osmondthorpe
- 2 covert cameras have been installed to identify those involved in Hate Crime. At time of writing report this has not yet resulted in any arrests
- 38 visits carried in 'Operation Champion' to warn those alleged to be involved in ASB or reassure those that have been victims of ASB

- 5.3.3 £5K was received from the Safer Stronger Communities Fund (SSCF) to deliver projects in the target area, these included a joint environmental improvement scheme with ENEHL and the purchasing of paint for the feature walls in Halton Moor. The paint is designed to not allow graffiti and has proved very effective in other areas of Leeds.
- 5.3.4 The Community Base House has largely been coordinated by the INM team in the area. Funding has been found for the improvements and security to the dwelling and to ensure it meets DDA guidelines for public and agency access. These are almost complete and a lease is being signed by WYP. It is hoped that it can be up and running in July 2008
- 5.3.5 Community Cohesion on the estate is a serious issue. The INM team have acquired funding from Safer Leeds for 6 covert CCTV cameras for victims of hate crimes in this area. They have coordinated two professional witness schemes and have delivered (with partner support) a school based anti racism campaign in all the local primary schools called Show Racism the Red Card. This has been extremely well received and funding is now being sought to continue this work in future years. In addition two of the local primary schools and the local Youth Inclusion project will be designing banners to be placed on lampposts along Halton Moor Avenue and Neville Road with young persons anti racism messages.
- 5.3.6 A recent tracking survey of the INM area has been completed and is being used to steer the INM plans for the next twelve months. Copies of this survey are available to Members as required. Highlights have been a reduction in the fear of crime and ASB in most parts of the area, areas to concentrate on appear to be environmental issues, notably dog fouling and roaming in the area, littering and untidy gardens. Operations are being planned that aim to tackle these issues.
- 5.3.7 Youth Provision in the target area. The INM team in partnership with the Extended Services and other delivery partners have put in place a full holiday schedule for activities during the summer. This is supported with funding from Outer East Area Committee Well Being Budget. The activities will be primarily based at Meadowfield Primary School and will be free of charge for all young people attending.

6.0 SAFER NEIGHBOURHOODS

6.1 Neighbourhood Wardens

6.1.1 Neighbourhood Wardens have played a key role in organising activities already referred to in this report including Older Peoples Week, community clean up's etc. Examples of other work include:

- Environmental audits
- Work with the Police to provide smartwater in domestic premises
- Home visits with Police and ASBu to underage drinkers
- Clear up Chippy's Quarry with local volunteers
- Weapons awareness training with Whinmoor Warriors JRLFC

6.1.2 Neighbourhood Wardens continue to play an active role in the work of the Neighbourhood Management 'Tasking Teams' including:

- Home visits with PCSO's/ASBu to known teenage drinkers
- Work to reduce nuisance in problem ginnels

- Identifying vulnerable properties for 'smartwater'.

7.0 Implications for Council Policy and Governance

7.1 No specific issues are identified.

8.0 Legal and Resource Implications

8.1 No specific issues are identified

9.0 Recommendations

9.1 The Committee is asked:

- a) To note the contents of this report
- b) Make comment or request further information as appropriate on any of the items in this report

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